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RFQ NO.: **2025-048 A** DATE: **14 March 2025** 

RFQ TYPE: Goods and Services PAP CODE: GDS-066

PROCUREMENT MODE: **SVP** 

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Name and Signature	
Company Name	
Address	
Contact Number	
Date Received	

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2025 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) Two Hundred Fifty Thousand Pesos (PhP 250,000.00) for Procurement of Semestral Cleaning Services for JHMC Office Building Roof, Gutters, and Windows as described below:

Unit	Description	Quantity	
Lot	Semestral Conduct of Cleaning of Roof, gutters and windows of JHMC Office Building	1	
Please see the attached SCOPE OF SERVICES for reference.			
Delivery of Term: 15 Days upon receipt of P.O./J.O.			

## Quotations received in excess of the ABC shall be automatically rejected.

- 2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rule s and Regulations of Republic Act No. 9184.
- 3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
- 4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
- 5. Quotations must be delivered or emailed on or before **25 March 2025, 5:00 PM** to the address below:

## **DARWIN C. PEREZ**

Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone





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**Baguio City** 

Mobile Number: (074) 422-4360 Email address: <a href="mailto:bac@jhmc.com.ph">bac@jhmc.com.ph</a>

6. The proposal/s shall contain the following:

Proposal

PhilGEPS Registration Number

Mayor's/ Business Permit

**Note:** Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

- 7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
- 8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

JANE THERESA G. TABALINGCOS

**BAC Chairperson** 

E-Mail: mgmt@jhmc.com.ph

Website: www.jhmc.com.ph