

[HRD-NOV-2025-040](#)

14 March 2025

John Hay Management Corporation (JHMC), a subsidiary of the Bases Conversion and Development Authority (BCDA) is the estate manager of the Camp John Hay Reservation containing an area of 625 hectares more or less is in need of:

Position **SANITARY ENGINEER**
 Employment Status **Project - based Employment**
 Salary **Job Level 11, Php 1,265.54/day**

QUALIFICATION STANDARDS:

Education	<i>Bachelor's degree in Environmental Science and Sanitary Engineering or related courses</i>
Experience	<i>2 – 3 years of related experience in wastewater and water management</i>
Training	<i>Minimum 24 hours of relevant training on water and wastewater management</i>
Other Requirement	<i>Licensed Sanitary Engineer</i>

GENERAL DUTIES AND RESPONSIBILITIES

1. *Monitor and report to the Environment and Asset Management Manager through the Environment Manager, the implementation of water and wastewater management projects and programs, such as, but limited to wastewater treatment plants and other related facilities.*
2. *Provide inputs towards the formulation of water and wastewater management programs based on strategic and socially sound, inclusive and gender-responsive measures.*
3. *Perform the following activities in relation to implementation of the above:*
 - 3.1. *Monitor commitments and agreements entered into by JHMC on water and wastewater management.*
 - 3.2. *Review and validate the status of sanitation – related projects, including non infra projects of JHMC.*
 - 3.3. *Provide technical assistance to JHSEZ locators to comply with wastewater and water management concerns in relation to sanitation including non-infra project, as requested by the Office of the Building Official.*
4. *Conduct spot – checking, audits and inspections on the sanitation projects/s being implemented when necessary.*
5. *Provide inputs in the review of technical assessment tools, modules, manuals and guidebooks for sanitation facilities such as STPs, waste facilities, and the like.*
6. *Provide technical guidance in monitoring and evaluation of the JHSEZ locators' sanitation, water and wastewater management activities, as the need arises.*
7. *Facilitate the compliance and audits of JHSEZ locators in the compliance to the Code on Sanitation (PD 865) and its related issuances.*
8. *Perform other related functions assigned from time to time.*

Qualified applicants are requested to **PERSONALLY SUBMIT** the **COMPLETE REQUIREMENTS** provided hereunder to the **HRD on or before 21 MARCH 2025:**

1. Application letter
 Addressed to the: President and CEO Atty. Marlo Ignacio V. Quadra
 Attention: HR Officer Avigale C. Villanueva
2. Barangay Certification (Residency and complaints, its nature, and status, if any)
3. Diploma
4. NBI Clearance
5. **Notarized** Personal Data Sheet (PDS) with at least three (3) character reference with **email addresses and contact numbers**
6. Transcript of Records and/or Form 2316 (for High school graduates)
7. Copies of Training Certificates (2024 – 2020)

For inquiries, please email: avigale.villanueva@jhmc.com.ph

LATE AND INCOMPLETE APPLICATIONS SHALL NOT BE ENTERTAINED