

# Freedom of Information Program

## AGENCY

John Hay Management Corporation

## OFFICE

ICT Division

## RECEIVING OFFICE

JHMC Office Complex, JHSEZ Baguio City

## RECEIVING OFFICER

Mark Jason Adviento

## DESIGNATION

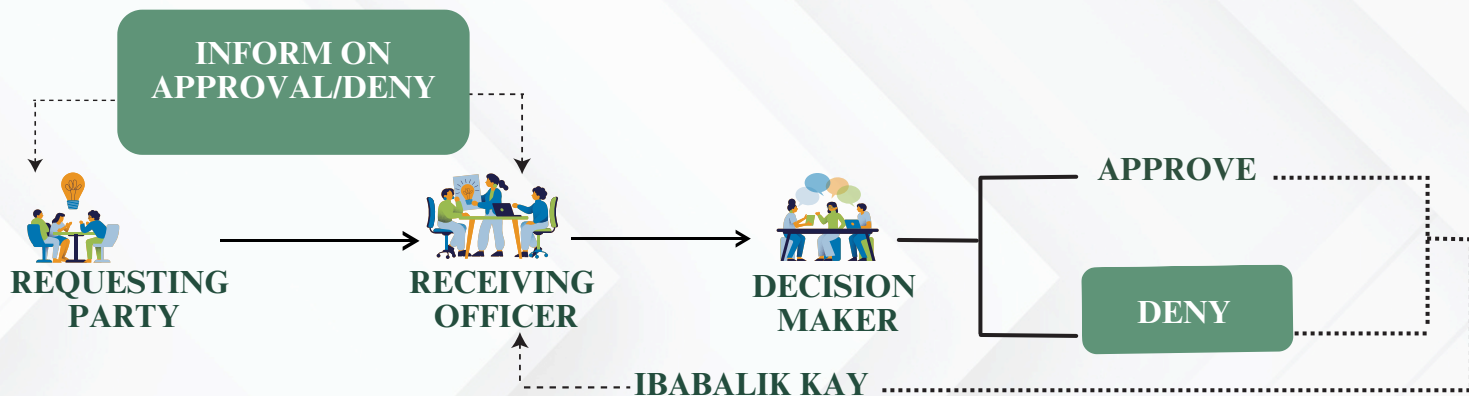
Records Management Specialist

 [mgmt.@jhmc.com.ph](mailto:mgmt.@jhmc.com.ph)

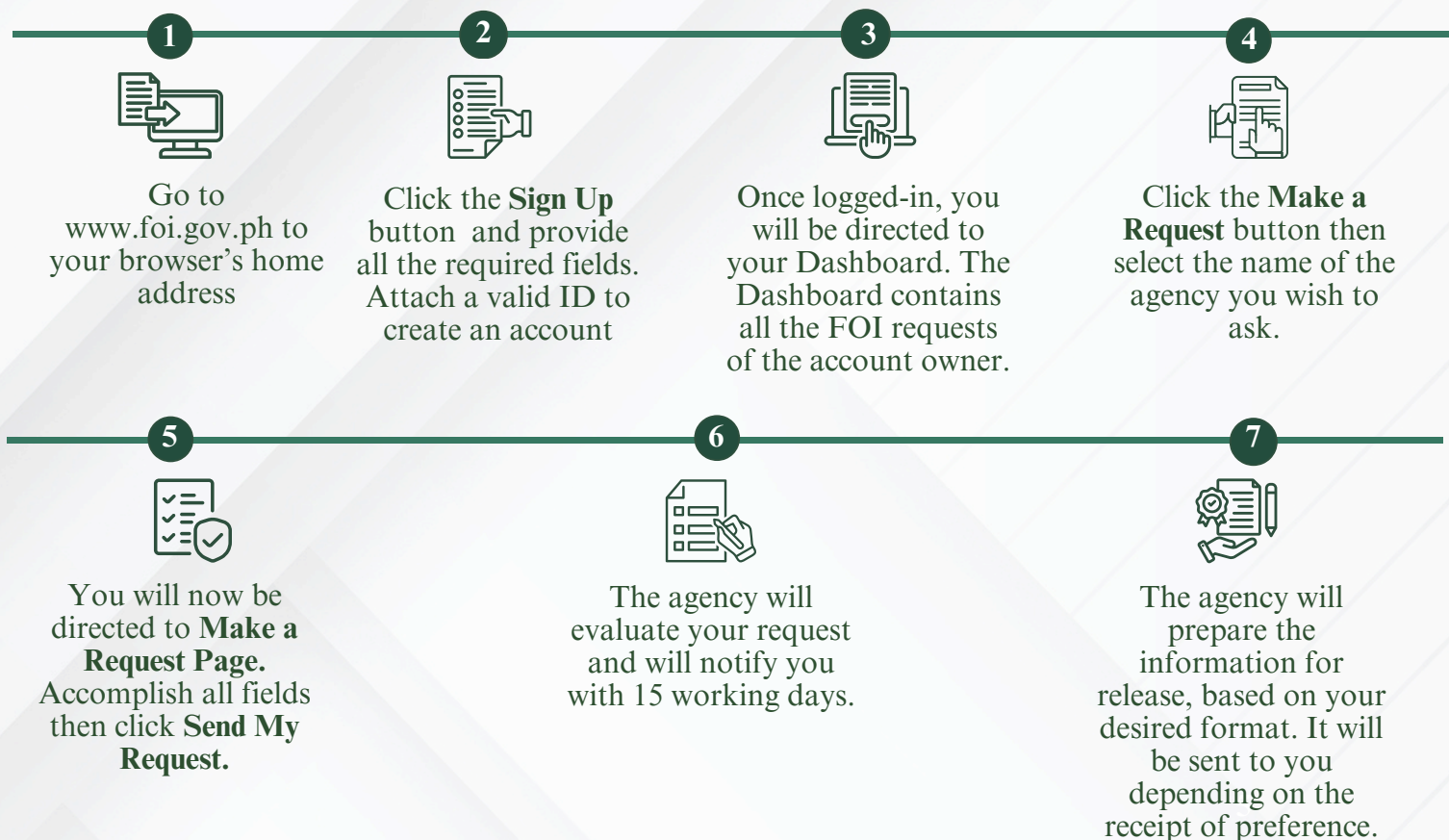
 (074) 422-4360

## MODE OF REQUEST

### STANDARD REQUEST



### ELECTRONIC REQUEST



## FOI APPEALS

If you are not satisfied with the response to your FOI request, you may ask us to carry out an internal review of the response by writing to [mgmt.@jhmc.com.ph](mailto:mgmt.@jhmc.com.ph). Your review request should explain why you are dissatisfied with the response and should be made within 15 calendar days from the date when you received the letter. We will complete the review and tell you the result within 30 calendar days from the date when we receive your appeal.