

RFQ NO.: 2024-093
RFQ TYPE: Goods and Services

DATE: 19 November 2024

REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2024 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **One Hundred Ninety Thousand Pesos (PhP 190,000.00)** for the **Procurement of Catering Tokens/Giveaways for the Public and/or Media Relations** as described below:

Unit	Item Description	Quantity
Piece	<i>BAYONG that fit all the items, piece</i>	60
Bottle	<i>Local Honey, bottle</i>	60
Pack	<i>Muscovado, 1kg, packed</i>	60
Pack	<i>Local arabica coffee, 500grams, packed</i>	60
Pack	<i>Local Rice, 5kg, packed</i>	59
Bottle	<i>Local Wine, bottle</i>	60
Piece	<i>Banana Bread</i>	60
Bottle	<i>Ube Jam, bottle</i>	60
Pack	<i>Locally made Cookies, packed</i>	60
<i>NOTE: all products must comply with environmental laws, rules, and regulations.</i>		
<i>Please see the description for the UOM</i>		
<i>DELIVERY DATE: December 13, 2024 at the JHMC Office</i>		

Quotations received in excess of the ABC shall be automatically rejected.

- All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
- The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
- The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.

5. Quotations must be delivered or emailed on or before **26 November 2024, 5:00 PM** to the address below:

DARWIN C. PEREZ
Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone
Baguio City
Mobile Number: (074) 422-4360
Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
- Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:



OVP-202411-BAC-46

JANE THERESA G. TABALINGCOS
BAC Chairperson

GDS-042/ SVP

<i>Name and Signature</i>	
<i>Company Name</i>	
<i>Address</i>	
<i>Contact Number</i>	
<i>Date</i>	