

SCOPE OF SERVICES FOR THE PROCUREMENT OF SERVICE PROVIDER FOR THE CONDUCT OF ART CONTEST 2024

I. BACKGROUND

A number of events and activities that are scheduled to take place in the CY 2024 were established and organized by the Business Development Department of the John Hay Management Corporation (JHMC-BDD).

In accordance with the successful implementation of the activities and meaningful celebration of the 121st Anniversary of Camp John Hay, Procurement of competent provider for the conduct of art contest (inclusive of art supplies and materials) has been included in the Department's Approved Work and Financial Plan and Project Procurement Management Plan for CY 2024 and incorporated in the JHMC's Approved Corporate Operating Budget (COB).

II. OBJECTIVE

The primary objective of the Art Contest is to celebrate Camp John Hay's legacy through artistic expression. Additionally, the contest aims to:

- a. To encourage and nurture creativity and artistic talent among the locators within the John Hay Special Economic Zone and its neighboring barangays.
- b. Offer participants opportunities to showcase their work, promoting a deeper appreciation of Camp John Hay's history and its future through art.

III. APPROVED BUDGET

The Approved Budget for this program is indicated in the Approved Indicative Annual Procurement Plan (APP) for CY 2024 under the following items:

PROCURABLE ITEM	PAP CODE	APPROVED BUDGET
Procurement of competent provider for the conduct of art contest (inclusive of art supplies and materials.)		PHP 100,000.00
	TOTAL	PHP 100,000.00

IV. SUMMARY OF PROPOSED ACTIVITIES

- **Registration** : October 14, 2024 – October 18, 2024
- **Event Proper** : October 22-24, 2024 (8:00 AM – 5:00 PM)

V. SPECIFICATIONS

Theme: INHALE THE HUES OF THE NATURAL WORLD


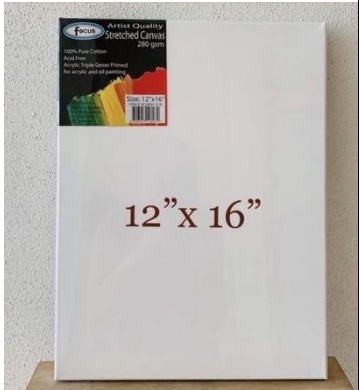
Art Painting: In line with Camp John Hay's social media campaign promoting the Historical Core and its natural beauty, we introduce the theme: "Inhale the Hues of the Natural World." This encourages artists to draw inspiration from the vibrant landscapes of the area.

Specifications of the Artwork

1. **SIZE:** 12 x 16 inches (without the frame)
2. **MEDIUM:** Acrylic, oil, watercolor, tempera, pastels, crayons, and colored pencils (combination of all the above)

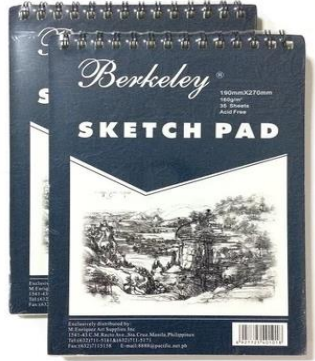

List of Art Supplies and Materials

DATE OF DELIVERY: OCTOBER 18, 2024 (FRIDAY) / 1:00 PM

Materials	Sample Image	Specification and Price Range	Quantity
Acrylic paint		Acrylic Paint set (24 tubes x 12ml)	30 pcs
Canvas Board		Focus Stretched Canvas Gesso Primed (12x16)	25 pcs

Paintbrush		6 pcs. Artist Brush Set	25 sets
Paper cup		Small size (8oz)	200 pcs
Pencil		Number 2	3 Boxes (12 pcs per Box)
Masking Tape		1 inch	30 pcs
Colored Pencils			30 Boxes

<p>Sketch Pens (Black)</p>			<p>30 pcs</p>
<p>Water Color</p>			<p>30 Boxes</p>
<p>Art Rangers Tool Art Set (Palette and painting Knives)</p>			<p>30 pcs</p>
<p>Sponges</p>			<p>30 pcs</p>
<p>Painting Marker</p>		<p>168 pcs per set</p>	<p>3 sets</p>

Sketch Pad		160 gsm 8inx11in (190mm x 270mm) Acid free 35 sheets	25 pcs
Wireless Headphones		Bluetooth Wireless Headphones With Microphone Noise Cancellation Stereo HIFI Gaming Headset 3.5MM Audio Cable/ wireless bluetooth headset	3 units

VI. MODE OF PAYMENT

JHMC shall pay the Winning Bidder the amount for the services rendered. BDD shall process the payment within twenty (20) business/working days from the receipt of the Billing Statement, Charge Invoice, and/or Statement of Account from the Winning Bidder and upon completion of services.

VII. OTHER TERMS AND CONDITIONS

1. The Approved Budget for the Contract (ABC) includes applicable taxes, delivery, and other charges.
2. The Winning Bidder shall deliver the services in the activity venue set by JHMC.
3. The Winning Bidder shall ensure that all deliveries are made on time and within the contract's budget.
4. JHMC follows the existing government financial policies, laws, rules, and regulations for this procurement.

VIII. MODE OF PROCUREMENT

The approved mode based on the CY 2024 Annual Procurement Plan (APP) is Small Value Procurement (SVP)

Republic of the Philippines
Office of the President



Certificate Numbers:
SCP000466Q
SCUK004591E