



#### SCOPE OF SERVICES FOR THE PROCUREMENT OF SERVICE WHICH INCLUDES SUPPLIES AND MATERIALS WITH INSTALLATION FOR THE CHRISTMAS EXPERIENCE EVENT

# I. BACKGROUND

The lighting of the Christmas lights and decorations at the Bell House, Historical Core aims to kick off the Holiday Season at the Camp. This year's theme is *"Christmas Experience at The Bell House Camp John Hay"*.

# II. OBJECTIVE

The main goal of the acquisition of Christmas lights and decorations is to promote the Historical Core as a travel destination. It is intended for the marketing campaign to become an annual occasion. Likewise, we aim to achieve the following objectives:

- 1. To increase foot traffic and encourage repeat visits to the Historical Core;
- 2. To address recommendations to provide additional activity or new products at the Historical Core, as generated through recently conducted surveys and client interviews; and
- 3. To ensure that the disbursement of the Department's allocated budget is aligned with the targets of the Organization.

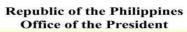
#### III. APPROVED BUDGET

The Approved Budget for this program is indicated in the Approved Amended Annual Procurement Plan (APP) for CY 2024 under the following items:

PROCURABLE ITEM	PAP CODE	APPROVED BUDGET
Procurement of services, which includes supplies and materials with installation for Christmas Experience Event.		PHP 805,000.00
	TOTAL	PHP 805,000.00

# IV. SPECIFICATIONS

No.	Particulars	Specifications	Quantity	Sample Picture	Estimated Amount	TOTAL
1	Strip Lights for The Bell House	Brand & Model: Generic Type: LED Color: Cold White Length Per Roll: 100 Meters Voltage: 220v Connector: Standard AC Plug	10 Rolls		PHP 12,500.00	PHP 125,000.00







-

			a member o	f The BCDA Group		
		Made in: China Heavy Duty Good for outdoors				
2	Strip Lights for the Bell Amphitheater	Brand & Model: Generic Type: LED Color: Warm White Length Per Roll: 100 Meters Voltage: 220v Connector: Standard AC Plug Made in: China Heavy Duty Good for outdoors	12 Rolls		PHP 12,500.00	PHP 150,000.00
3	LED Curtain	Color: Warm White Length Per Roll: 10 Meters Voltage: 220v Heavy Duty Good for outdoors	110 Boxes		PHP 700.00	РНР 77,000.00
4	Solar FireFly Lights	Color: Warm White Length Per Roll: 70cm Tall Voltage: 220v Heavy Duty Good for outdoors	110 Sets		PHP 680.00	РНР 74,800.00
5	LED Christmas Lights	Color: Warm White Length Per Roll: 10 Meters Voltage: 220v Heavy Duty Good for outdoors	110 Boxes		РНР 350.00	PHP 38,500.00
					Sub - Total	PHP 465,300.00
6	Electrical Wirings (Conduits, Outlets, Electrical tapes, U Tox)		1 Lot		PHP 189,700.00	





150,000.00

PHP

**Total Estimated Amount** 

PHP 805,000.00

#### V. SCOPE OF WORKS

- 1. Delivery of the supplies and materials and installation shall be within the timeline provided by JHMC.
- 2. The entire installation and setup of the Christmas lights surrounding the Bell House and Bell Amphitheater is the service provider's responsibility.
- 3. The service provider / contractor shall provide all supervision, labor, tools, equipment, Personal Protective Equipment necessary for the installation of lights and supplies.
- 4. The service provider / contractor shall be responsible for complete disposal of any debris created during the performance of work. Contractor shall perform daily clean-up of all debris on the work site.
- 5. The JHMC General Services Division will help with the power supply and outlet installations.
- 6. Items shall be same and/or similar to the item descriptions shown in this document and contractor's quote.

# VI. MODE OF PAYMENT

JHMC shall pay the Winning Bidder the amount for the services rendered. BDD shall process the payment within twenty (20) business/working days from the receipt of the Billing Statement, Charge Invoice, and/or Statement of Account from the Winning Bidder and upon completion of services.

#### VII. OTHER TERMS AND CONDITIONS

- 1. The Approved Budget for the Contract (ABC) includes applicable taxes, delivery, and other charges.
- 2. The Winning Bidder shall deliver the supplies and materials working and in good condition and shall handle the installation services in the venue set by JHMC.
- 3. The Winning Bidder shall ensure that all deliveries are made on time and within the contract's budget.
- 4. JHMC follows the existing government financial policies, laws, rules, and regulations for this procurement.

# VIII. MODE OF PROCUREMENT

The approved mode based on the CY 2024 Annual Procurement Plan (APP) is Small Value Procurement (SVP).



Certificate Numbers: SCP000466Q SCUK004591E