

RFQ NO.: 2024-076
RFQ TYPE: Goods and Services

DATE: 1 October 2024

REQUEST FOR QUOTATION

- The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2024 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **Four Hundred Thousand Pesos (PhP 400,000.00)** for the **Procurement of 2024 Corporate Giveaways** as described below:

Unit	Item Description	Quantity
Pc	<p>GOLF UMBRELLA</p> <p>SPECIFICATIONS: 52-in diameter x39.5-in length from handle to ferrule, Automatic Open, Fiberglass Ribs and Shaft, Canopy is made with a Pongee Silk with Piping water repellent fabric, Straight type with Black EVA Handle with picture as indicated in the layout (75 pcs-Amphitheatre layout, 75 pcs- Bell House layout)</p>	200
Pc	<p>KEY CHAIN WITH NAME TAG</p> <p>SPECIFICATIONS: wood, 2 inches in diameter, with engraving as indicated in the layout, and a round tag made with synthetic leather, front part is a debossed letters of JHMC, BACK part, name holder. with a box</p>	75
Pc	<p>WOOD LAMP</p> <p>SPECIFICATIONS: Criss cross lamp with phone holder with bulb with engraved <i>with JHMC logo and a box for each item</i></p>	75
Pc	<p>WOODEN BOWL</p> <p>SPECIFICATIONS: wood, 15 cm diameter, 4.5 height, with engraved <i>with JHMC logo and a box for each item</i></p>	75

Unit	Item Description	Quantity
Pc	WOODEN DIGITAL ALARM CLOCK SPECIFICATIONS: Synthetic wood, Sound activated (60dB), Temp and Date display, LED display, 2 way power supply (battery or USB cable), alarm groups setting, <i>with JHMC logo and a box for each item</i>	75
Pc	ECO BAG SPECIFICATIONS: Size: 13 x 16 x 4 inches or large size, Canvas Textile Texture: Thick quality for Groceries, folder, laptop 25 - Bell Amphi (side) 25 - Bell House 25 - Liberty Loop 25 - Bell Amphi (full front) 25 - Yellow trail view 25 - Historical Marker 25 - Liberty Loop Benches 25 - Abraham Lincoln 25 - Igorot Lady 25 - stones at Yellow trail	250
Pc	JACKET SPECIFICATIONS: bomber jacket, forest green with JHMC logo and 3-letter initials	20
<p><i>All items should adhere to the prevailing laws, rules, and regulations of Environmental Laws.</i></p> <p><i>The winning bidder will provide the sample before the reproduction of the remaining items.</i></p>		

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.

4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered or emailed on or before **10 October 2024, 4:00 PM** to the address below:

DARWIN C. PEREZ
 Head, BAC Secretariat
 John Hay Management Corporation
 John Hay Special Economic Zone
 Baguio City
 Mobile Number: (074) 422-4360
 Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
 - Proposal
 - PhilGEPS Registration Number
 - Mayor's/ Business Permit

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:


 OVPCOO-202410-BAC-25
JANE THERESA G. TABALINGCOS
 BAC Chairperson

GDS-105/ SVP

<i>Name and Signature</i>	
<i>Company Name</i>	
<i>Address</i>	
<i>Contact Number</i>	
<i>Date</i>	