

RFQ NO.: 2024-058
RFQ TYPE: Goods and Services

DATE: 14 May 2024

REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2024 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) **One Hundred Fifty Thousand Pesos (PhP150,000.00)** for the **Procurement of Supplies, catering and other services for the JHMC Anniversary** as described below:

| Unit | Item Description | Quantity |
|------|--|----------|
| | Supplies, catering, and other services for the JHMC Anniversary | |
| Lot | <i>Please refer to the Scope of Services</i> | 1 |

Quotations received in excess of the ABC shall be automatically rejected.

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ Number for the procurement for easy reference.
5. Quotations must be delivered or emailed on or before **24 June 2024, 9:00 AM** to the address below:

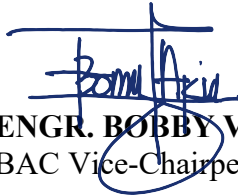
DARWIN C. PEREZ
Head, BAC Secretariat
John Hay Management Corporation
John Hay Special Economic Zone
Baguio City
Mobile Number: (074) 422-4360
Email address: bac@jhmc.com.ph

6. The proposal/s shall contain the following:
- Proposal
 - Mayor's/ Business Permit
 - PhilGEPS Registration Number

***Note:** Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*

7. A **Notarized Omnibus Sworn Statement** shall be submitted by the winning bidder prior to signing of the contract.
8. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:



ENGR. BOBBY V. AKIA
 BAC Vice-Chairperson

GDS-130/ SVP

| | |
|---------------------------|--|
| <i>Name and Signature</i> | |
| <i>Company Name</i> | |
| <i>Address</i> | |
| <i>Contact Number</i> | |
| <i>Date</i> | |