	JOHN HAY MANAGEMENT CORPORATION	Document Code	JHMC-GSD-Form 021
	BIDS AND AWARDS COMMITTEE (BAC)	Revision Number	0
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**RESOLUTION NO. 2024-090**

**RECOMMENDING AWARD FOR THE PROCUREMENT OF A SERVICE PROVIDER FOR EVENT MANAGEMENT FOR THE 4TH OF JULY CELEBRATION (INCLUDING CATERING AND OTHER EVENT SERVICES FOR 150 PAX; DECORATIONS (FLAGS, ETC.))**

**WHEREAS**, pursuant to Board Resolution No. 2024-0115-007, the President and CEO was delegated the authority to approve BAC Resolutions recommending award on behalf of the Head of Procuring Entity (HoPE) for procurements through Alternative Modes with amounts of not more than Five Hundred Thousand Pesos (PhP500,000.00);


**WHEREAS**, the BAC received Purchase Request (PR) No. 2024-103 from the Business and Development Department for the Procurement of a service provider for event management for the 4th of July Celebration (including Catering and other event services for 150 pax; decorations (flags, etc.)). The Approved Budget for the Contract (ABC) for this procurement is Seventy Thousand Pesos (PhP70,000.00). A copy of the said request is attached as *Annex "A"*;

**WHEREAS**, in the approved Annual Procurement Plan (APP) for CY 2024, the procurement request falls under PAP Code of GDS-123 for the Procurement of service provider for event management for 4th of July Celebration (including Catering and other event services for 150 pax; decorations (flags, etc.)) with the mode of procurement as Small Value Procurement (SVP);

**WHEREAS**, the Request for Quotation (RFQ) was posted on the conspicuous place, PhilGEPs, and JHMC website. The RFQ was likewise distributed to suppliers of known qualifications, and in response thereto, JHMC received the following proposals which the BAC duly evaluated:

Required no.	RFQs Sent To	RFQ/s Received by the BAC	Eligibility Requirements	Technical Specifications set by the End-User	Bid Price Proposal
1	J. Medina Canteen	14 May 2024	Eligible (part of the JHMC Registry)	Passed	Php67,000.00
2	JO's Food Services	16 May 2024	Eligible (part of the JHMC Registry)	Passed	Php68,000.00
3 (minimum required)	Gablet's Catering Services	Did not submit a bid proposal	-	-	-
	JHUNECO	Did not submit a bid proposal	-	-	-
	Naimas Catering Services	Did not submit a bid proposal	-	-	-

*Handwritten marks and signatures at the bottom of the page.*

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J.Deans Baguio Catering	Did not submit a bid proposal	-	-	-
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**WHEREAS**, the BAC declared **J. Medina Canteen** as the bidder with the Lowest Calculated and Responsive Bid (LCRB). A copy of the Abstract of Quotation (AOQ) No. 2024-076 is hereto attached as *Annex "B"*;

NOW THEREFORE, THE MEMBERS OF THE BAC HEREBY RESOLVED TO RECOMMEND THE AWARD TO **J. MEDINA CANTEEN** FOR THE **PROCUREMENT OF A SERVICE PROVIDER FOR EVENT MANAGEMENT FOR THE 4TH OF JULY CELEBRATION (INCLUDING CATERING AND OTHER EVENT SERVICES)** IN THE TOTAL AMOUNT OF **SIXTY-SEVEN THOUSAND PESOS (PHP67,000.00)**.

Adopted this 21<sup>st</sup> day of May 2024 at Camp John Hay, Baguio City, Philippines.

  
**JANE THERESA G. TABALINGCOS**  
*Chairperson*

  
**Engr. BOBBY V. AKIA**  
*Vice-Chairperson*

  
**Atty. MARY ELLEN S. CABUHAT**  
*BAC Member*

  
**EDSEL U. COLCOL**  
*BAC Member*

  
**ZALDY A. BELLO**  
*BAC Member*

  
**APRIL JOY B. COSTALES**  
*End-User*

APPROVED BY:



**ALLAN R. GARCIA**  
*President and CEO*