

### JOHN HAY MANAGEMENT CORPORATION

# BIDS AND AWARDS (BAC) RESOLUTION INTERNAL FORM

Document Code

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JHMC-GSD-Form 021

Revision Number

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Effectivity Date 23 November 2015

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#### **RESOLUTION NO. 2024-051**

## RECOMMENDING AWARD FOR THE PROCUREMENT OF SNACKS AND OTHER EVENT SERVICES FOR THE CONDUCT OF EASTER SUNDAY ACTIVITIES: EASTER EGG HUNT WITH PROGRAM

WHEREAS, pursuant to Board Resolution No. 2024-0115-007, the President and CEO was delegated the authority to approve BAC Resolutions recommending award on behalf of the Head of Procuring Entity (HoPE) for procurements through alternative modes with amounts of not more than Five Hundred Thousand Pesos (PhP500,000.00);

WHEREAS, the BAC received Purchase Request (PR) No. 2024-043 from the Business Development Department (BDD) for the procurement of snacks and other event services for the conduct of Easter Sunday Activities: Easter Egg Hunt with Program. The Approved Budget for the Contract (ABC) for this procurement is Eighty Thousand Pesos (PhP80,000.00). A copy of the said request is hereto attached as *Annex "A"*;

**WHEREAS,** in the approved JHMC Annual Procurement Plan (APP) for FY 2024, the purchase request falls under PAP Code of GDS-121 with the mode of procurement as Small Value Procurement (SVP);

WHEREAS, the Request for Quotation (RFQ) was posted on the PhilGEPs and JHMC website. The RFQ was likewise distributed to suppliers of known qualifications, and in response thereto, JHMC received the following proposals which were duly evaluated by the BAC:

Required no.	RFQs Sent To	RFQs Received by the BAC	Eligibility Requirements	Technical Specifications set by the End-User	Bid Price Proposal
1	JO's Food Services	March 12, 2024	Eligible (Submitted the required Documents)	Passed	PhP 75,000.00 (Within ABC)
2	J. Medina Canteen	March 13, 2024	Eligible (Submitted the required Documents)	Passed	Php 94,250.00 (Above ABC)
3 (minimum required)	Gablet's Catering Services	Did not submit a bid proposal	-	-	-

WHEREAS, with the overall result of the bid evaluation, the BAC declared **JO's Food Services** as the bidder with the Lowest Calculated and Responsive Bid (LCRB). A copy of the Abstract of Quotation (AOQ) No. 2024-45 is hereto attached as **Annex "B"** 

NOW THEREFORE, THE MEMBERS OF THE BAC HEREBY RESOLVED TO RECOMMEND THE AWARD TO JO'S FOOD SERVICES FOR THE PROCUREMENT OF SNACKS AND OTHER EVENT SERVICES FOR THE CONDUCT OF EASTER







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SUNDAY ACTIVITIES: EASTER EGG HUNT WITH PROGRAM IN THE TOTAL AMOUNT OF SEVENTY-FIVE THOUSAND PESOS (PHP75,000.00)

Adopted this 15<sup>th</sup> day of March 2024 at Camp John Hay, Baguio City, Philippines.

JANE THERESA CYTABALINGCOS

Engr. BOBBY V. AKIA Vice-Chairperson

Atty. MARY ELLEN S. C.

LLEN S. CABUHAT

BAC Member

EDSEL U. COLCOL

BAC Member

ZALDY A BELLO

BAC Member

DANNY B. LATAWAN

Provisional Member, Goods & Consulting Services APRIL JOY B. COSTALES

End-User

APPROVED BY:

ALLAN R. GARCIA
President and CEO