

| JOHN HAY MANAGEMENT<br>CORPORATION | Document Code    | JHMC-GSD-Form 021 |
|------------------------------------|------------------|-------------------|
| BIDS AND AWARDS (BAC)              | Revision Number  | 0                 |
| RESOLUTION                         | Page Number      | Page 1 of 2       |
| INTERNAL FORM                      | Effectivity Date | 22 November 2015  |

## **RESOLUTION NO. 2024-050**

## RECOMMENDING AWARD FOR THE PROCUREMENT OF SNACKS AND OTHER EVENT SERVICES FOR THE HOLY WEEK PROGRAM

WHEREAS, pursuant to Board Resolution No. 2024-0115-007, the President and CEO was delegated the authority to approve BAC Resolutions recommending award on behalf of the Head of Procuring Entity (HoPE) for procurements through alternative modes with amounts of not more than Five Hundred Thousand Pesos (PhP500,000.00):

WHEREAS, the BAC received Purchase Request (PR) No. 2024-042 from the Business Development Department (BDD) for the procurement of snacks and other event services for the Holy Week program. The Approved Budget for the Contract (ABC) for this procurement is Seventy Thousand Pesos (PhP70,000.00). A copy of the said request is hereto attached as *Annex "A"*;

WHEREAS, in the approved JHMC Annual Procurement Plan (APP) for FY 2024, the purchase request falls under PAP Code of GDS-120 with the mode of procurement as Small Value Procurement (SVP);

WHEREAS, the Request for Quotation (RFQ) was posted on the PhilGEPs and JHMC website. The RFQ was likewise distributed to suppliers of known qualifications, and in response thereto, JHMC received the following proposals which were duly evaluated by the BAC:

| Required                   | RFQs Sent To                     | RFQs Received                    | Eligibility  | Technical          | Bid Price Proposal |
|----------------------------|----------------------------------|----------------------------------|--|--------------------|--------------------|
| no.                        |                                  | by the BAC                       | Requirements   | Specifications set |                    |
|                            |                                  |                                  |  | by the End-User    |                    |
| 1                          | JO's Food<br>Services            | March 12, 2024                   | Eligible (Submitted the required Documents)          | Passed             | PhP 65,000.00      |
| 2                          | J. Medina<br>Canteen             | March 13, 2024                   | Eligible<br>(Submitted the<br>required<br>Documents) | Passed             | Php 69,000.00      |
| 3<br>(minimum<br>required) | Gablet's<br>Catering<br>Services | Did not submit a<br>bid proposal | -  | -                  | -                  |

WHEREAS, with the overall result of the evaluation, the BAC declared JO's Food Services as the bidder with the Lowest Calculated and Responsive Bid (LCRB). A copy of the Abstract of Quotation (AOQ) No. 2024-44 is hereto attached as *Annex "B"*;

NOW THEREFORE, THE MEMBERS OF THE BAC HEREBY RESOLVED TO RECOMMEND THE AWARD TO JO'S FOOD SERVICES FOR THE PROCUREMENT OF SNACKS AND OTHER EVENT SERVICES FOR THE HOLY WEEK PROGRAM IN THE TOTAL AMOUNT OF SIXTY-FIVE THOUSAND PESOS (PHP 65,000.00)







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Adopted this 15<sup>th</sup> day of March 2024 at Camp John Hay, Baguio City, Philippines.

JANE THERE

LINGCOS

Engr. BOBBY V. AKIA

Vice-Chairperson

BAC Member

EDSEL U. COLCOL BAC Member

Provisional Member, Goods & Consulting Services ZALDY A. BELLO BAC Member

APRIL JOY B. COSTALES

End-User

APPROVED BY:

ALLAN R. GARCIA

President and CEO