	JOHN HAY MANAGEMENT CORPORATION	Document Code	JHMC-GSD-Form 021
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RESOLUTION NO. 2024-002

RECOMMENDING AWARD FOR THE PROCUREMENT OF LEASE OF VENUE INCLUDING MEALS FOR CY 2023 ANNUAL PERFORMANCE REVIEW AND CY 2024 QUALITY MANAGEMENT SYSTEM (QMS) MANAGEMENT REVIEW

WHEREAS, pursuant to Board Resolution No. 2018-0312-047, the President and CEO was delegated to approve BAC Resolution/s recommending award on behalf of the Head of Procuring Entity (HoPE) for procurement through alternative modes with amounts of not more than Two Hundred Fifty Thousand Pesos (PhP 250,000.00);


WHEREAS, the BAC received Purchase Request (PR) No. 2024-009 from the Office of the President and Chief Executive Officer - Corporate Planning Unit/Quality Management System (OPCEO - CPU/QMS) for the procurement of lease of venue including meals for the CY 2023 Annual Performance Review and CY 2024 Quality Management System (QMS) Management Review. The Approved Budget for the Contract (ABC) for this procurement is One Hundred Eighty-Five Thousand Pesos (PhP 185,000.00). A copy of the said request is attached as *Annex "A"*;

WHEREAS, in the approved Annual Procurement Plan (APP) for FY 2024, the procurement request falls under PAP Code of GDS-136 with mode of procurement as Lease of Real Property and Venue (LRPV);

WHEREAS, the Request of Quotation (RFQ) was posted in the PhilGEPs and JHMC website. The RFQ was likewise distributed to suppliers of known qualifications, and in response thereto, JHMC received the following proposals which were duly evaluated by the BAC;

Required no.	RFQs Sent To	RFQs Received by the BAC	Eligibility Requirements	Technical Specifications set by the End-User	Bid Price Proposal
1	Caddies Development Corporation/ Palm Grove Hot Springs and Mountain Resort	January 13, 2024	Eligible (Submitted eligibility documents)	Passed	Php 184,640.00
2	Admirals Farm Park	Did not submit a quotation	-	-	-
3 (minimum required)	Agetyeng Travel & Tours	Did not submit a quotation	-	-	-
	Alpa Mountain Resort	Did not submit a quotation	-	-	-
	Pooten Resort	Did not submit a quotation	-	-	-
	Rocky Mountain Resort	Did not submit a quotation	-	-	-

Handwritten marks and signatures at the bottom of the page, including a large '70' on the left and several initials on the right.

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WHEREAS, with the overall result of the evaluation, the BAC declared **Cadd'ies Development Corporation/ Palm Grove Hot Springs and Mountain Resort** as the bidder with the Single Calculated and Responsive Bid (SCRB). A copy of the Abstract of Quotation (AOQ) No. 2024-003 and End-user's Bid Evaluation Report are hereto attached as *Annex "B"* and *Annex "C"*, respectively;

NOW THEREFORE, THE MEMBERS OF THE BAC HEREBY RESOLVED TO RECOMMEND THE AWARD TO **CADD'IES DEVELOPMENT CORPORATION/ PALM GROVE HOT SPRINGS AND MOUNTAIN RESORT** FOR THE PROCUREMENT OF LEASE OF VENUE INCLUDING MEALS FOR CY 2023 ANNUAL PERFORMANCE REVIEW AND CY 2024 QUALITY MANAGEMENT SYSTEM (QMS) MANAGEMENT REVIEW IN THE TOTAL AMOUNT OF **ONE HUNDRED EIGHTY-FOUR THOUSAND SIX HUNDRED FORTY PESOS (PHP 184,640.00)**.

Adopted this 17th day of January 2024 at Camp John Hay, Baguio City, Philippines.

JANE THERESA G. TABALINGCOS

Chairperson

Engr. BOBBY V. AKIA
Vice-Chairperson

Atty. MARY ELLEN S. CABUHAT
BAC Member

EDSEL U. COLCOL
Alternate BAC Member

Engr. EDITHA M. MEJIA
Alternate BAC Member

FLORENCE JOY R. MALLARE
Provisional Member, Goods & Consulting Services

BEVERLEE Q. GUNADEN
End-user

APPROVED BY:

ALLAN R. GARCIA
President and CEO