

RFQ NO.: 2018-052  
RFQ TYPE: Goods

DATE: 14 November 2018

### REQUEST FOR QUOTATION

1. The John Hay Management Corporation (JHMC), through its Bids and Awards Committee (BAC) and approved Annual Procurement Plan (APP) for 2018 invites qualified suppliers to submit a price quotation, with the total Approved Budget for the Contract (ABC) at **Two Hundred Thousand Pesos (PhP 200,000.00)** for the Procurement of Canopy Tents as described below:

Unit	Item Description	Quantity
pcs	<b>Canopy Tents with the following specifications:</b> <ul style="list-style-type: none"><li>- 4m x 4m size</li><li>- Size: 8.5" by 13"</li><li>- 4 straight leg</li><li>- Polyester, water-proof material</li><li>- Color white</li></ul> <i>* to be procured by lot</i>	15

**Quotations received in excess of the ABC shall be automatically rejected.**

2. All particulars relative to this procurement shall be conducted in accordance with the Revised Implementing Rules and Regulations of Republic Act No. 9184.
3. The price quotation shall be quoted in Philippine Pesos, inclusive of all taxes to be paid if the contract is awarded.
4. The sealed Quotation must indicate the RFQ No. for the procurement for easy reference.
5. Quotations must be delivered on or before **27 November 2018, 5:00 PM** to the address below:

LEA QUISOBEN-MAGUILAO, CPA, REA, REB  
Head, BAC Secretariat  
John Hay Management Corporation  
Cottage 627, Camp John Hay, Baguio City

6. The proposal/s shall contain the following:
- Proposal
  - Mayor's/ Business Permit
  - PhilGEPS Registration Number

*Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's Permit and PhilGEPS Registration Number*

7. JHMC reserves the right to accept or reject any quotation; to annul the bidding process and reject all quotations at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders; to waive any minor defects or infirmities therein; and to accept such quotation as may be considered advantageous to the government.

Approved for Posting:

**JANE THERESA G. TABALINGCOS**  
BAC Chairperson