

REI No.: 2018-004

Date: 25 July 2018

**REQUEST FOR THE EXPRESSION OF INTEREST for the
PROCUREMENT OF CONSULTANCY SERVICES FOR THE THIRD-PARTY
CERTIFYING BODY OF THE JOHN HAY MANAGEMENT CORPORATION (JHMC)
FOR THE ISO 14001:2015**

1. The John Hay Management Corporation (JHMC), through the JHMC Corporate Budget for CY 2018, intends to apply the sum stated below, being the Approved Budget for the Contract (ABC) to payments under the contract for the Procurement of Consultancy Services for the Third-Party Certifying Body of the John Hay Management Corporation for the ISO 14001:2015. Bids received in excess of the ABC shall be automatically rejected.

Location	Description	Approved Budget for the Contract (ABC), VAT Inclusive (PhP)
Baguio City	Procurement of Consultancy Services for the Third-Party Certifying Body of the JHMC for the ISO 14001:2015	PhP 300,000.00

2. The JHMC now calls for the submission of proposal for the procurement of Consultancy Services to handle and implement the project. A copy of the Terms of Reference (TOR) is attached hereto for your ready reference (Annex "A").

Interested proponent must submit their quotations/proposals (signed by you or your duly authorized representative) with attached **Professional License/ Curriculum Vitae and all other requirements stated in the TOR** not later than **7 August 2018 (Tuesday) at 5:00 PM** at Cottage 627, John Hay Management Corporation Office Complex, John Hay Special Economic Zone, Loakan Road, Baguio City.

3. The proposals shall contain the following:

- Proposal
- PhilGEPS Registration Number
- Omnibus Sworn Statement
- Curriculum Vitae
- Mayor's/ Business Permit (*For individuals engaged under Sec. 53.6, 53.7 and 53.9 of the IRR of RA 9184, only the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit*)
- Philippine Accreditation Bureau (PAB) to undertake ISO 14001 activities
- Profile highlighting related projects
- Scope of work and implementation methodology
- Curriculum vitae of proposed certification/surveillance team members

Note: Certificate of Platinum Membership may be submitted in lieu of the Mayor's/Business Permit and PhilGEPS Registration Number

4. For other details please refer to the attached Terms of Reference (TOR).

5. The JHMC reserves the right to accept or reject any bid, to annul the procurement process, and to reject all proposal at any time prior to contract award, without thereby incurring any liability to the affected proponent.

6. For further information, please refer to:

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Approved for Posting:

(SGD) JANE THERESA G. TABALINGCOS
BAC Chairperson