

**Republic of the Philippines
Office of the President**

JHMC

JOHN HAY MANAGEMENT CORPORATION
a member of **The BCDA Group**

**RISK MANAGEMENT
COMMITTEE**

REPORT

CY 2014-2015

I. JHMC Board Risk Management Committee

The Risk Management Committee has five members, to wit:

Chairperson: Atty. Teddy Esteban F. Rigoroso

Members: Atty. Reynaldo U. Agranzamendez
Atty. Arnel Paciano D. Casanova
Mr. Emerito P. Manalo
Ms. Gloria F. Peralta

II. Committee Members' Qualification and Responsibilities:

The Committee shall consist of at least three (3) members, with at least one member having a background in finance and investments.

The Committee shall be responsible for the following:

1. Performing oversight risk management functions specifically in the areas of managing credit, market, liquidity, operational, legal, reputational, and other risks of the GOCC, and crisis management, which shall include receiving from Senior Management periodic information on risk exposures and risk management activities;
2. Developing the Risk Management Policy of the GOCC, ensuring compliance with the same and ensure that the risk management process and compliance are embedded throughout the operations of the GOCC, especially the Board and Management level; and
3. Providing quarterly reporting and updating the Board on key risk management issues as well as *ad hoc* reporting and evaluation on investment proposals.

III. Accomplishments for the year 2014 and 2015

1. Accomplishments for the year 2014:
 - a. Approval of the establishment of the JHMC Directors' and Officers' Liability Fund (DOLF).
 - b. Review and approval of the JHMC Policy on Overtime Fee Collection and Payment for Overtime Work Rendered at the Customs Clearance Area (CCA).
 - c. Review and approval of the Amended Policy on Environmental Monitoring and Regulation.

- d. Review and approval of the Amended Construction Policies and Guidelines for Residential Structures and Government Infrastructure Projects within the John Hay Reservation Area;
- e. Review of the Implementing Rules and Regulations within the John Hay Special Economic Zone;
- f. Review of the JHMC Security Plan.
- g. Review of the JHMC Interim Task Force Group.
- h. Approval of the Disposal of Unserviceable Vehicles of JHMC.
- i. Approval of the Disposition Guidelines for the Segregation of Barangay Hillside.
- j. Review of the Segregation Scheme for Barangay Upper Dagsian.
- k. Approval of the Extension of the Security Services Contracts for AOR 1 and AOR 2.
- l. Review of the Hydro Service Contract Application by BCDA to the Department of Energy.
- m. Review and approval of the BCDA-JHMC-National Water Resources Board Memorandum of Agreement.
- n. Review and approval of the Amended BCDA-JHMC-DENR Memorandum of Agreement for the Issuance of Tree-Cutting Permits for Dead/ Pest-infested Trees, Pruning and Earth-balling Permits within JHSEZ.
- o. Review and approval of the BCDA-JHMC-DepEd Deed of Usufruct for the Proposed CJH National High School.
- p. Review of the “Agreement with Undertaking” between JHMC and Atty. Lourdes Cascolan-Andres for the Rehabilitation of a Parcel of BCDA Land in Brgy. Camp 7.
- q. Approval of the Extension of the Consultancy Services for the Prevention and Control of Pest and Disease Infestation of the Pine Forest within CJH.
- r. Approval of the Terms of Reference for Verification and Topographic Survey for the Lot 6: Accommodation Cluster.
- s. Approval of the Terms of Reference for the Consultancy Services for the JHMC Web Design and Development.

- t. Approval of the Terms of Reference for the Procurement of Consultancy Services for the Development of Quality Management System Certifiable to ISO 9001:2008.
 - u. Approval of the Terms of Reference for the CJH Forest Management Program.
 - v. Approval of the Terms of Reference for the Long-Term Lease and Development of the Sheridan Drive Center within the JHSEZ.
 - w. Approval of the Terms of Reference for the CJH Mini-Hydro Power Plant Project.
 - x. Review and approval of the Proposed Infrastructure Projects for the Development of Schools within the CJHRA
 - y. Approval of Phase 3 of the Infrastructures Project at the Historical Core: Hot Mix Asphalt Overlay at the Cemetery of Negativism Road
 - z. Approval of the Webforge Fence for the PEZA-MOOG Leased Area.
 - aa. Review of the JHMC Position Paper and Proposed Amendments on Republic Act No. 9400.
 - bb. Review of the Research on the Possibility of Securing Mining Rights over Camp 6 and Camp 7 of the JHRA.
 - cc. Notation of JHMC Cases.
2. Accomplishments for the year 2015
- a. Approval of the JHMC Communications Plan for CY 2016.
 - b. Review of the JHMC Policy on the Issuance of JHSEZ Permits.
 - c. Approval of the Establishment of the JHMC DOLF and Provisional DOLF.
 - d. Approval of the Enforcement of the Common Usage Service Fees in JHSEZ.
 - e. Approval of the authorization of the JHMC President and CEO to be issued the JHMC License to Own and Possess Firearms.
 - f. Ratification of the GCG-JHMC Performance Agreement for Full Years 2015 and 2016.
 - g. Review of the Development Plan for the Barangay Segregation.

- h. Approval of the JHMC-Office of the Government and Corporate Counsel Memorandum of Agreement.
- i. Approval of the DENR-BCDA-JHMC Deed of Usufruct for the DENR Watershed and Water Resources Research Center in the CJHR.
- j. Approval of the JHMC-BSU-Commission on Higher Education Memorandum of Agreement.
- k. Approval of the “Agreement with Undertaking” of Atty. Lourdes Maita P. Cascolan-Andres for the Excavated Portions of BCDA Land in Camp 7.
- l. Approval of the Supplement to the Extended Agreement for Security Services for AOR 1 and AOR 2.
- m. Approval of the Security Services Contracts for AOR 1 and AOR 2.
- n. Approval of the Contract for the Janitorial and Gardening Services.
- o. Approval of the Extension of Contract for the Consultancy for Public Affairs.
- p. Approval of the Consultancy Services Contract for the Feasibility Study on DOLF.
- q. Approval of the Consultancy Contract for the CJH Marketing Collaterals.
- r. Approval of the Contract for the Repair and/ or Maintenance of Cluster 1 Property: Breaches in Portions of the JHSEZ Fence; Bell House Kitchen, Amphitheater Restrooms and Library; JHMC Offices and CCA.
- s. Approval of the Contract for the Repair and/ or Maintenance of Cluster 2 Property: Hot Mix Asphalt Overlay at the Cemetery of Negativism Road; Repair and Upgrading of the Cemetery of Negativism and Liberty Park.
- t. Approval of the Contract for the Rehabilitation of Cluster 3 Property: Stair Landing at the Bell House Rear Porch; Existing Signages to Green Wall Signages.
- u. Approval of the Consultancy Services Contract for the SEZ Administration Information System Design and Development.
- v. Approval of the Extension of the Contract with McKleene Premium Products, Inc. for Janitorial and Gardening Services.
- w. Approval of the Deed of Absolute Sale for the Disposition of Unserviceable Motor Vehicles of JHMC.

- x. Approval of the termination of the Contract of Scientific Builders and Construction Supply for Various Infrastructure Projects and the corresponding recommendations of Management.
- y. Approval of the Request for Supplemental Budget for the Development of Quality Management System Certifiable to ISO 9001:2008; and Draft JHMC-Development Academy of the Philippines Memorandum of Agreement for the Development of Quality Management System Certifiable to ISO 9001:2008.
- z. Approval of the Scope of Services for the Security Services of JHMC.
- aa. Review of the Terms of Reference for the Procurement of Consultancy Services for the Formulation of a Sustainable Forest Management Plan for CJHR.
- bb. Approval of the Disposition of the Scientific Builders Contract for Lot 1 and Lot 2 Infrastructure Projects with the concurrence of the Commission on Audit.
- cc. Approval of the Evaluation on the Feasibility Study on the Springs Development Project of JHMC.
- dd. Approval of the Feasibility Study and Guidelines on JHMC DOLF, and the budget for the said DOLF in the amount of Php4M; and
- ee. Notation of the Evaluation of the Actual Accomplishment of the Benguet State University (BSU) regarding the Consultancy Services on the Prevention and/or Control of Pest and Disease Infestation/ Infection within CJH Forest Watershed Area.
- ff. Notation of JHMC Cases.
- gg. Discussion on the BCDA-Camp John Hay Development Corporation Case.

IV. Meetings for the year 2014 and 2015:

1. A total of 15 meetings were conducted by the Risk Management Committee in 2014.

No.	Date of Meetings for CY 2014
1.	January 10, 2014
2.	February 25, 2014 (joint meeting with the Special Committee on CJHDevCo Concerns and 19 Conditionalities)

No.	Date of Meetings for CY 2014
3.	March 10, 2014 (joint meeting with the Special Committee on CJHDevCo Concerns and 19 Conditionalities)
4.	March 24, 2014
5.	April 28, 2014 (joint meeting with the Nominations, Remunerations and Organizational Development Committee)
6.	May 05, 2014
7.	June 09, 2014 (joint meeting with the Special Committee on CJHDevCo Concerns and 19 Conditionalities)
8.	June 23, 2014
9.	July 14, 2014
10.	August 29, 2014 (joint meeting with the Special Committee on CJHDevCo Concerns and 19 Conditionalities)
11.	September 29, 2014
12.	October 13, 2014
13.	November 24, 2014 (joint meeting with the Business Development Committee)
14.	December 8, 2014
15.	December 18, 2014

2. A total of 18 meetings were conducted by the Risk Management Committee in 2015.

No.	Date of Meetings for CY 2015
1.	January 12, 2015
2.	January 26, 2015
3.	February 09, 2015
4.	March 10, 2015
5.	April 27, 2015
6.	May 18, 2015 (joint meeting with the Special Committee on CJHDevCo Concerns and 19 Conditionalities)
7.	May 25, 2015 (joint meeting with the Special Committee on CJHDevCo Concerns and 19 Conditionalities)
8.	June 18, 2015
9.	June 29, 2015 (joint meeting with the Special Committee on CJHDevCo Concerns and 19 Conditionalities)
10.	July 10, 2015
11.	July 20, 2015 (joint meeting with the Governance Committee; and Special Committee on CJHDevCo Concerns and 19 Conditionalities)

No.	Date of Meetings for CY 2015
12.	August 10, 2015 (joint meeting with the Governance Committee; and Special Committee on CJHDevCo Concerns and 19 Conditionalities)
13.	August 27, 2015
14.	September 14, 2015 (joint meeting with the Governance Committee; and Special Committee on CJHDevCo Concerns and 19 Conditionalities)
15.	September 28, 2015 (joint meeting with the Governance Committee; and Special Committee on CJHDevCo Concerns and 19 Conditionalities)
16.	November 23, 2015 (joint meeting with the Governance Committee)
17.	December 03, 2015 (joint meeting with the Governance Committee; and Special Committee on CJHDevCo Concerns and 19 Conditionalities)
18.	December 14, 2015 (joint meeting with the Governance Committee; and Special Committee on CJHDevCo Concerns and 19 Conditionalities)