CY 2015 ANNUAL PROCUREMENT PLAN (APP)
JOHN HAY MANAGEMENT CORPORATION

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	PMO/ ENDUSER	TIME SCHEDULE (QTR)				TOTAL	APPROVED BUDGET FOR THE CONTRACT (in PhP)		
				1st	2nd	3rd	4th		UNIT PRICE	PER SCHEDULE	TOTAL
I. MAINTENANCE AND OTHER OPERATING EXPENSES											
	1 Communication Expenses (Approved Budget: Php 900,000.00)										
	Postage and Deliveries										
	PhilPost	NP-Agency to Agency	All Department	✓	✓	✓	✓				70,000.00
	Courier Services	NP-SVP	All Department	✓	✓	✓	✓				
	Telephone Expenses -Mobile										
	Prepaid Cards										
	Prepaid Cards, 300/500 (Annex "A")	NP-SVP	ASD-GSD	✓		✓				15,000.00	30,000.00
	Phone Post-Paid Accounts										
	Phone Plans - Existing Lines (Annex "B")	Direct Contracting	ASD-GSD	✓	✓	✓	✓			100,500.00	402,000.00
	Telephone Expenses Landline										
	a. CCA- line with DSL; b. Cottage 624- line; c. Cottage 625- line; d. Cottage 626- line with DSL; e. Bell House- line and DSL; and d. Manila Office line with DSL.	Direct Contracting	ASD-GSD	✓	✓	✓	✓			77,900.00	311,600.00
	Internet										
	Web-hosting, domain, and SSL certificate registration *(Annual Renewal with an existing provider)*	Direct Contracting	ASD-ICTD		✓					25,000.00	25,000.00
	Pocket Wi-Fi (Post-paid)	Direct Contracting	ASD-ICTD	4	4	4	4	16	800.00	9,600.00	38,400.00
	Pocket Wi-Fi (Pre-paid)	Direct Contracting	ASD-ICTD	2				2	1,500.00	3,000.00	3,000.00
	Internet Prepaid Cards, 100	Direct Contracting	ASD-ICTD	✓	✓	✓	✓		100.00	5,000.00	20,000.00
										Sub-Total (Communication Expenses)	**900,000.00**
	2 Repairs and Maintenance (Approved Budget: Php 2,000,000.00)										
	Building and Facilities										
	Conversion of existing incandescent and flourescent lighting fixtures to LED lights (JHMC/BCDA Faciities)	NP-SVP	ASD-GSD, EAMD-PMD	✓						190,000.00	190,000.00
	General Pest Control (Bellhouse, CCA and JHMC Cottages)	NP-SVP	ASD-GSD	✓	✓	✓	✓			15,000.00	60,000.00
	Termite Control (Bellhouse, CCA and JHMC cottages) semestral application	NP-SVP	ASD-GSD		✓		✓			75,000.00	150,000.00
	Septic Tank Siphoning - CCA and Carport	NP-SVP	ASD-GSD		✓		✓			45,000.00	90,000.00
	Repairs and Maintenance of Cottages	NP-SVP	ASD-GSD	✓	✓	✓	✓			33,750.00	135,000.00
	Control Point BENECO connection	NP-SVP	ASD-GSD	✓	✓	✓	✓			18,750.00	75,000.00
	Furnitures, Fixtures and Equipments										
	Rehabilitation of existing equipment and fixtures	NP-SVP	ASD-GSD	✓	✓	✓	✓			32,500.00	130,000.00
	ICT Equipment Maintenance										
	CPU Upgrade	NP-SVP	ASD-ICTD		4			4	25,000.00	100,000.00	100,000.00
	Parts (for replacement and maintenance)										

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	Memory (2GB)	NP-SVP	ASD-ICTD		10			10	2,500.00	25,000.00	25,000.00
	CPU Casing	NP-SVP	ASD-ICTD		5			5	1,500.00	7,500.00	7,500.00
	Power Supply Unit	NP-SVP	ASD-ICTD		20			20	600.00	12,000.00	12,000.00
	Mouse, Optical	NP-SVP	ASD-ICTD	8				8	350.00	2,800.00	2,800.00
	Computer Keyboard	NP-SVP	ASD-ICTD	8				8	350.00	2,800.00	2,800.00
	Cables, Network, 305m/box	NP-SVP	ASD-ICTD	2				2	3,500.00	7,000.00	7,000.00
	Connector, RJ-45	NP-SVP	ASD-ICTD	200				200	6.00	1,200.00	1,200.00
	Ink #88 Easy Refill Kit	NP-SVP	ASD-ICTD	3				3	600.00	1,800.00	1,800.00
	Ink #89 Easy Refill Kit	NP-SVP	ASD-ICTD	3				3	600.00	1,800.00	1,800.00
	Ink #810 Easy Refill Kit	NP-SVP	ASD-ICTD	3				3	600.00	1,800.00	1,800.00
	Ink #811 Easy Refill Kit	NP-SVP	ASD-ICTD	3				3	600.00	1,800.00	1,800.00
	Computer Motherboard	NP-SVP	ASD-ICTD		1			1	4,500.00	4,500.00	4,500.00
	Outsourcing Computer Repair Services	NP-SVP	ASD-ICTD	1				1			50,000.00
	Motor Vehicles										
	Casa Maintenance	Direct Contracting	ASD-GSD	✓	✓	✓	✓			150,000.00	600,000.00
	Non-Casa Maintenance	NP-SVP	ASD-GSD	✓	✓	✓	✓			87,500.00	350,000.00
										Sub-Total (Repair and Maintenance)	**2,000,000.00**
	3 Supplies and Materials (Approved Budget: Php 3,450,000.00)										
	Office Supplies Expenses *(Annex "C" and Annex "D")*										
	Office Supplies	NP-SVP	ASD-GSD	✓	✓	✓	✓				700,000.00
	Cottage and Facilities Supplies	NP-SVP	ASD-GSD	✓	✓	✓	✓				550,000.00
	Medical and Safety Supplies	NP-SVP	ASD-GSD	✓	✓	✓	✓				5,568.75
	ICT Supplies	NP-SVP	ASD-GSD	✓	✓	✓	✓				794,431.25
	Fuel, Oil and Lubricants Expenses										
	Gasoline (in liters)	Direct Contracting	ASD-GSD	2,500	2,500	2,500	2,500	10,000	50.00	125,000	500,000.00
	Diesel (in liters)	Direct Contracting	ASD-GSD	5,000	5,000	5,000	5,000	20,000	45.00	225,000	900,000.00
										Sub-Total (Supplies and Materials)	**3,450,000.00**
	4 Rent Expense (Approved Budget: Php 20,000.00)										
	PO Box Rental - PhilPost (per month)	Direct Contracting	ASD-ICTD	✓	✓	✓	✓		250.00	750.00	3,000.00
	Function Rooms/ Hall Rentals during Meetings or Seminars	Direct Contracting	All Department	✓	✓	✓	✓			4,250.00	17,000.00
										Sub-Total (Rent Expense)	**20,000.00**
	5 Water and Illumination Expenses (Approved Budget: Php 1,220,000.00)										
	Water Services (per month)	Direct Contracting	ASD-GSD	3	3	3	3	12	35,000.00	105,000.00	420,000.00
	Electricity (per month)	Direct Contracting	ASD-GSD	3	3	3	3	12	66,666.67	200,000.00	800,000.00
										Sub-Total (Water and Illumination Expenses)	**1,220,000.00**
	6 Training and Personnel Development (Approved Budget: Php 1,000,000.00)										
	In-House Trainings										
	Accounting for Non-Accountants	Direct Contracting	HRD		✓					80,000.00	80,000.00
	Developing Communication Skills (Verbal and Written)	Direct Contracting	HRD		✓					80,000.00	80,000.00
	Gender Sensitivity / Women Empowerment	Direct Contracting	HRD			✓				80,000.00	80,000.00
	Values Formation	Direct Contracting	HRD			✓				80,000.00	80,000.00
	Planning Workshop	Direct Contracting	HRD	✓						60,000.00	60,000.00

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	Individual / Group Trainings	Direct Contracting	HRD	✓	✓	✓	✓				600,000.00
	Best practices in avoiding COA Disallowance										
	Leadership Trainings										
	Business Development Trainings										
	Updates on R.A. 9184										
	Other Individual Trainings										
	Trainings sponsored by the BCDA.										
	Environmental Trainings										
	Project Management Trainings	Direct Contracting	HRD								20,000.00
										Sub-Total (Training and Personnel Development)	**1,000,000.00**
	7 Representation Expenses (Approved Budget: Php 1,500,000.00)										
	For various meetings with locators	Direct Contracting	SEZAD	✓	✓	✓	✓			62,500.00	250,000.00
	CJH Camp-wide Year-end activities	Direct Contracting	SEZAD				✓				150,000.00
	Coordination meetings and/or project inspection with line agencies, interagency and local officials	Direct Contracting	All Department	✓	✓	✓	✓			87,500.00	350,000.00
	For executive offices' functions	Direct Contracting	OPCEO	✓	✓	✓	✓			100,000.00	400,000.00
	Security and Safety Coordination Meetings and Special Inspections	Direct Contracting	SSD	✓	✓	✓	✓			37,500.00	150,000.00
	For various meetings and events	Direct Contracting	All Department	✓	✓	✓	✓			50,000.00	200,000.00
										Sub-Total (Representation Expenses)	**1,500,000.00**
	8 Meal Expenses - BOD	Direct Contracting	OCS	✓	✓	✓	✓			150,000.00	**600,000.00**
	9 Subscription Expenses (Approved Budget: Php 70,000.00)										
	Cable for TV (Cottages 624, 629, 663, 664)	Direct Contracting	ASD-GSD	✓	✓	✓	✓			2,356.00	9,424.00
	Newspapers - National										
	Phil. Daily Inquirer	Direct Contracting	ASD-GSD	154	154	154	154	616	20.00	3,080.00	12,320.00
	Manila Bulletin	Direct Contracting	ASD-GSD	180	180	180	180	720	20.00	3,600.00	14,400.00
	PDI-Sunday	Direct Contracting	ASD-GSD	26	26	26	26	104	22.00	572.00	2,288.00
	Philippine Star	Direct Contracting	ASD-GSD	154	154	154	154	616	22.00	3,388.00	13,552.00
	Philippine Star- Sunday	Direct Contracting	ASD-GSD	26	26	26	26	104	22.00	572.00	2,288.00
	Newspapers - Local										
	Sunstar Daily	Direct Contracting	ASD-GSD	154	154	154	154	616	10.00	1,540.00	6,160.00
	Sunstar Weekends	Direct Contracting	ASD-GSD	26	26	26	26	104	10.00	260.00	1,040.00
	Northern Philippine Times	Direct Contracting	ASD-GSD	26	26	26	26	104	12.00	312.00	1,248.00
	Baguio Chronicle	Direct Contracting	ASD-GSD	26	26	26	26	104	12.00	312.00	1,248.00
	Cordillera Today	Direct Contracting	ASD-GSD	26	26	26	26	104	10.00	260.00	1,040.00
	Amianan Balita	Direct Contracting	ASD-GSD	26	26	26	26	104	12.00	312.00	1,248.00
	Zigzag Weekly	Direct Contracting	ASD-GSD	26	26	26	26	104	9.00	234.00	936.00
	Northern Dispatch (Nordis)	Direct Contracting	ASD-GSD	26	26	26	26	104	9.00	234.00	936.00
	Midland Courier	Direct Contracting	ASD-GSD	26	26	26	26	104	18.00	468.00	1,872.00
										Sub-Total (Subscription Expenses)	**70,000.00**
	10 Membership Dues and Cont. to Organizations										
	Annual Fee for the John Hay Business Club	Direct Contracting	SEZAD	✓						15,000.00	**15,000.00**
	11 Marketing and Advertising Expenses (Approved Budget: Php 1,320,000.00)										
	Attandance local trades and exhibitions	Direct Contracting	SEZAD	✓	✓	✓	✓			125,000.00	500,000.00
	Labor Publications	Direct Contracting	SEZAD	✓	✓	✓	✓			30,000.00	120,000.00

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	Corporate Give-aways	NP-SVP	OPCEO			✓				200,000.00	200,000.00
	Advertorials										
	Special Project	NP-SVP	BDD		✓					287,635.00	287,635.00
	Others	Direct Contracting	All Department	✓	✓	✓	✓			212,365.00	212,365.00
										Sub-Total (Marketing and Advertising Expenses)	**1,320,000.00**
	12 Security Services										
	Contract for 100 Guards	Public Bidding	SSD	3	3	3	3	12	735,550.00	2,206,650.00	26,479,800.00
	Security Coordinators		SSD	3	3	3	3	12	16,666.67	50,000.00	600,000.00
	Wage Order Increase		SSD	3	3	3	3	12	8,616.67	25,850.00	310,200.00
										Sub-Total (Security Services)	**27,390,000.00**
	13 Janitorial Services	Public Bidding	ASD-GSD	3	3	3	3	12	23,611.11	70,833.33	**850,000.00**
	14 Consultancy Services										
	Consultant for Public Affairs and Communication Management	Highly Technical	OPCEO	✓						500,000.00	**500,000.00**
	15 Environment / Sanitary Services (Approved Budget: Php 2,110,000.00)										
	Consultancy										
	Implementation of the recommended management/ control measures to address the pest infestation/ infection of the Benguet Pine Trees within the Camp John Hay	Public Bidding	EAMD - EMD		✓					500,000.00	500,000.00
	Preparation of a Forest Watershed Management Plan (FWMP) for the JHRA	Public Bidding	EAMD - EMD		✓					500,000.00	500,000.00
	Services										
	Sanitation and Retrieval Cutting	NP-SVP	EAMD - EMD		✓	✓				25,000.00	50,000.00
	Chainsaw Rentals										
	Gasoline										
	Hauling Services										
	Barangay-based establishment and maintenance of firelines/ firebreaks	NP-SVP	EAMD - EMD			✓					75,000.00
	Heavy-duty Rakes										
	Garden Hoes										
	Crowbars										
	Bolos										
	Axes										
	Pruning Saw										
	Spades										
	Shovels										
	50 meter Tape										
	Wheelbarrows										
	Safety Boots										
	50 meter Nylon Rope										
	Proper disposal of hazardous wastes on stock through an EMB-accredited hazardous waste transporter.	NP-SVP	EAMD - EMD			✓				60,000.00	60,000.00

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	Goods (Excess from Consultancy Services)										
	Forest Management Equipment	NP-SVP	EAMD - EMD		✓					60,000.00	60,000.00
	Relascope										
	Laser Distance Measuring Gun										
	Chainsaw Cutting Chain										
	Round and Triangular Files										
	Forest Management Materials	NP-SVP	EAMD - EMD		✓					240,000.00	240,000.00
	Rubber Gloves										
	Heavy-duty Rakes										
	Knitted Gloves										
	Potting Bags of Various Sizes										
	Compost										
	Complete Fertilizer										
	Lime										
	Calcium Carbonate										
	Fungicides										
	Pesticides										
	Cement										
	Sodium Hypochlotite Solution										
	Wire Mesh										
	Paint Brush (Various Sizes)										
	Plastic Lining Roll (0.3mm Min Thickness)										
	Spray Bottles										
	Syringes and needles of various gauges										
	Rust Proof Umbrella Nails										
	Miscellaneous Materials										
	Raincoats										
	Rain Boots										
	Respirator and Cartridges										
	Vegetable Oil										
	Dishwashing Liquid										
	Goggles										
	Frames										
	Tarpaulin Printouts										
	Solid and Hazardous Waste Management System of JHMC	NP-SVP	EAMD - EMD		✓					150,000.00	150,000.00
	Universal Standard Solid Waste Bins										
	Hazardous Waste Standard Containers and Storage System										
	3mm (minimum) Polyethylene Wrapping Bags for Hazardous Materials										
	Drums for Liquid Hazardous Materials										
	Pallets										
										Sub-Total (Environment / Sanitary Services)	**1,635,000.00**

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	16 General Services (Approved Budget: Php 1,014,000.00)										
	Cottage Laundry Services	NP-SVP	ASD-GSD	3	3	3	3	12	17,777.78	53,333.33	160,000.00
	Gardening Services	Public Bidding	EAMD - EMD	3	3	3	3	12	55,555.56	166,666.67	500,000.00
	Solid Waste Collection										
	VOA	NP-SVP	ASD-GSD	3	3	3	3	12	2,666.67	8,000.00	24,000.00
	BCDA Cottages, Historical Core, IHG	NP-SVP	ASD-GSD	3	3	3	3	12	20,000.00	60,000.00	180,000.00
	JHMC Cottages	NP-SVP	ASD-GSD	3	3	3	3	12	6,666.67	20,000.00	60,000.00
										Sub-Total (General Services)	**1,014,000.00**
	17 Printing and Binding Expenses (Approved Budget: Php 465,000.00)										
	Reproduction Expenses	Direct Contracting	All Department	✓	✓	✓	✓			40,000.00	160,000.00
	SEZ Accountable Forms - National Printing Office	NP - Agency to Agency	SEZAD		✓					40,000.00	40,000.00
	Bookbinding	Direct Contracting	All Department	✓	✓	✓	✓			1,250.00	5,000.00
	Business Cards and stationaries	Direct Contracting	All Department	✓	✓	✓	✓			10,000.00	40,000.00
	Tarpaulin Printing for Various Notices	Direct Contracting	All Department	✓	✓	✓	✓			30,000.00	120,000.00
	Replenish JHMC Brochures, investor kits and other mementos, eco-walk posters, hitorical core tarpaulins	Direct Contracting	BDD	✓	✓	✓	✓			25,000.00	100,000.00
										Sub-Total (Printing and Binding Expenses)	**465,000.00**
	18 Public Relations Program (Approved Budget: Php 750,000.00)										
	JHMC-Lead Environmental Awareness Campaigns	Direct Contracting	OPCEO - CR	✓	✓	✓	✓				50,000.00
	Media Relations Activity	Direct Contracting	OPCEO - CR	✓	✓	✓	✓				200,000.00
	Press Conferences (Major/ Land-related Issues)	Direct Contracting	OPCEO - CR	✓	✓	✓	✓				250,000.00
	Public Consultations (Barangay Segregation and other land-related issues)	Direct Contracting	OPCEO - CR	✓	✓	✓	✓				250,000.00
										Sub-Total (Public Relations Program)	**750,000.00**
	19 Barangay Segregation Program (Approved Budget: Php 1,300,000.00)										
	Consultancy										
	Individual Lot Survey for Six (6) Barangays	Public Bidding	EAMD - LAMD	1				1		800,000.00	800,000.00
	Representation Expenses										
	Census Tagging for the Six (6) Barangays	Direct Contracting	EAMD - LAMD, OPCEO - CR	1				1			91,314.50
	Supplies and Materials										
	Signpen, black	NP-PS DBM		12				12	45.25		543.00
	Signpen, blue	NP-PS DBM		12				12	45.25		543.00
	Signpen, red	NP-PS DBM		12				12	45.25		543.00
	Paper Clip, plastic, jumbo	NP-PS DBM		2				2	18.00		36.00
	Paper, PPC, A4, 70 gsm, subs. 20 (for general printing and copying)	NP-PS DBM		10				10	104.85		1,048.50
	Paper for PPC, legal, 70 gsm, subs. 20 (for general printing and copying)	NP-PS DBM		10				10	113.90		1,139.00
	Paper for PPC, A3, substance 20 (for general printing)	NP-PS DBM		10				10	329.00		3,290.00
	Envelope, documentary, A4, 500 pcs/box (brown envelope)	NP-PS DBM		1				1	413.25		413.25

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	Envelope, documentary, Legal, 500 pcs/box (brown envelope)	NP-PS DBM		1				1	514.40		514.40
	Envelope,expandable, Legal, 100 pcs/box (brown envelope)	NP-PS DBM		1				1	615.35		615.35
	Office Equipment										
	Plotter (24" Printer)	NP - SVP	EAMD - LAMD	1				1		100,000.00	100,000.00
	Software										
	Infrastructure Design Suite 2016	Public Bidding	EAMD - LAMD	1				1		300,000.00	300,000.00
										Sub-Total (Barangay Segregation Program)	**1,300,000.00**
	20 Gender and Development (Approved Budget: Php 1,000,000.00)										
	Supplies and Materials										
	Signpen, black	NP-PS DBM	ComRel	5				5	45.25		226.25
	Signpen, blue	NP-PS DBM	ComRel	5				5	45.25		226.25
	Signpen, red	NP-PS DBM	ComRel	5				5	45.25		226.25
	Paper for PPC, legal, 70 gsm, subs. 20 (for general printing and copying)	NP-PS DBM	ComRel	2				2	113.90		227.80
	Paper, PPC, A4, 70 gsm, subs. 20 (for general printing and copying)	NP-PS DBM	ComRel	10				10	104.85		1,048.50
	Paper Clip, plastic, jumbo	NP-PS DBM	ComRel	2				2	18.00		36.00
	Paper Clip, plastic, small	NP-PS DBM	ComRel	2				2	8.00		16.00
	Record Book, 300pp	NP-PS DBM	ComRel	2				2	68.05		136.10
	Post-it (Yellow)	NP-PS DBM	ComRel	14				14	80.00		1,120.00
	Printer Ink, colored, HP 22	NP-PS DBM	ComRel	5		7		12	846.70		10,160.40
	Printer Ink, black, HP 56	NP-PS DBM	ComRel	5		8		13	776.40		10,093.20
	TONER CART., HP Q2612A, 12A, LaserJet 1020 Series Printer	NP-PS DBM	ComRel	5				5	2,992.65		14,963.25
	Glue, All purpose	NP-PS DBM	ComRel	3				3	40.00		120.00
	Notepad	NP-PS DBM	ComRel	3				3	40.00		120.00
	Sticker Paper (A4 size)	NP-PS DBM	ComRel	4				4	70.00		280.00
	Photo Papers (A4 size)	NP-PS DBM	ComRel	4				4	80.00		320.00
	Specialty Board (A4 size)	NP-PS DBM	ComRel	4				4	75.00		300.00
	Specialty Board (US Folio)	NP-PS DBM	ComRel	4				4	95.00		380.00
	Collaborative Activiities										
	Community Livelihood Programs and Training Activities	Direct Contracting	ComRel		3	3		6	150,000.00	450,000.00	900,000.00
	RE- Meals and/or Snacks Monthly Meetings with Stakeholders	Direct Contracting	ComRel	3	3	3	3	12	5,000.00	15,000.00	60,000.00
										Sub-Total (Gender and Development)	**1,000,000.00**
	21 Planning Expenses (BOD)	Direct Contracting	OCS		1		1	2			**400,000.00**
	22 Scout Barrio Housing Project (Approved Budget: Php 460,000.00)										
	Representation Expenses (ACC / EXECOM / PMO Meetings)	Direct Contracting	SBHP	✓	✓	✓	✓				55,000.00
	Office Supplies (Annex "E")	Direct Contracting	SBHP	✓	✓	✓	✓			20,690.93	82,763.72
										Sub-Total (Scout Barrio Housing Project)	**137,763.72**

TYPE OF CONTRACT		EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	PMO/ ENDUSER	TIME SCHEDULE (QTR)				TOTAL	APPROVED BUDGET FOR THE CONTRACT (in PhP)		
					1st	2nd	3rd	4th		UNIT PRICE	PER SCHEDULE	TOTAL
	23	**Corporate Social Responsibility (Approved Budget: Php 500,000.00)**										
		Support to the Establishment of Livelihood Projects within the JHRA	Direct Contracting	OPCEO - CR	✓	✓	✓	✓				200,000.00
		Conduct of Clustered Medical Missions within JHRA	Direct Contracting	OPCEO - CR	✓	✓	✓	✓				200,000.00
		Collaborative Feeding Program for the JHRA Schools between JHMC and the JHSEZ Locators/ Private Organizations and other NGAs	Direct Contracting	OPCEO - CR	✓	✓	✓	✓				100,000.00
											Sub-Total (Corporate Social Responsibility)	**500,000.00**
	24	**Miscellaneous Expenses (Approved Budget: Php 800,000.00)**										
		JHMC Anniversary Celebration	Direct Contracting	SEZAD			✓				50,000.00	50,000.00
		JHMC Year-end Activities	Direct Contracting	HRD				✓			350,000.00	350,000.00
		Health and Wellness	Direct Contracting	HRD		1	1	1	3		33,333.33	100,000.00
		Trainor/ Facilitator										
		Venue										
		Meals										
		Tokens										
		Uniforms										
		Teambuilding Activities	NP - SVP	HRD		✓					150,000.00	150,000.00
		Facilitator										
		Certificates										
		Tokens										
		Meals										
		Venue										
		Accommodation										
		Sound System Rental										
		Projector Rental										
		Representation Expenses (Demolition and security augmentations expenses)	Direct Contracting	SSD	✓	✓	✓	✓			37,500.00	150,000.00
											Sub-Total (Miscellaneous Expenses)	**800,000.00**
	24	Training on the Development of QMS Certifiable ISO										**500,000.00**
											SUB-TOTAL (Maintenance and Other Operating Expenses)	**49,336,763.72**
II.	**CAPITAL OUTLAYS**											
	A.	**Buildings and Structure Outlay**										
	1	Rainwater Harvesting Tanks at Historical Core & Lot 6	Public Bidding	EAMD - EMD	2				2	300,000	600,000	600,000
	2	Construction of Office Building (CCA / OSAC Bldg)	Public Bidding	SEZAD	1				1	7,000,000	7,000,000.00	7,000,000.00
											SUB-TOTAL (Buildings and Structure Outlay)	**7,600,000.00**
	B.	**Office Equipment, Furniture and Fixture**										
	1	Barcode Reader	NP-SVP	ASD-ICTD	1				1	50,000	50,000.00	50,000.00
	2	Desktop Computers	NP-SVP	ASD-ICTD	1				1	45,000	45,000.00	45,000.00
	3	Digital Projector	NP-SVP	ASD-ICTD	1				1	50,000	50,000.00	50,000.00
	4	Server Computer Operating System	NP-SVP	ASD-ICTD	1				1	50,000	50,000.00	50,000.00
	5	Globodox DMS Additional Full user License	NP-SVP	ASD-ICTD	1				1	100,000	100,000.00	100,000.00
	6	Anti-Virus Software (50 users)	NP-SVP	ASD-ICTD				1	1	70,000	70,000.00	70,000.00
	7	CCTV cameras with DVR (Phase II) High Resolution Camera with night vision	NP-SVP	SSD	7				7	20,000	140,000.00	140,000.00

TYPE OF CONTRACT		EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	PMO/ ENDUSER	TIME SCHEDULE (QTR)				TOTAL	APPROVED BUDGET FOR THE CONTRACT (in PhP)		
					1st	2nd	3rd	4th		UNIT PRICE	PER SCHEDULE	TOTAL
	8	Human Resource Information System	NP-SVP	ASD-ICTD	1				1	300,000	300,000.00	300,000.00
											SUB-TOTAL (Office Equipment, Furniture and Fixture)	**805,000.00**
											SUB-TOTAL (Capital Outlays)	**8,405,000.00**
III. SUPPLEMENTAL and 2014 CARRY-OVER BUDGET												
	A.	**Supplemental Budget**										
	1	Consultancy for the SEZAD Information System Design and Development	Public Bidding	ASD-ICT, SEZAD	✓						500,000.00	500,000.00
	2	Consultancy for Human Resource			✓						350,000.00	350,000.00
	3	Hot Mix Asphalt Overlay at the Cemetery of Negativism Road, Phase 3	Public Bidding	EAMD-PMD	✓						2,014,400.00	2,014,400.00
	4	Repair and Upgrading of the Liberty Park and Cemetery of Negativism	Public Bidding	EAMD-PMD	✓						1,660,000.00	1,660,000.00
	5	Grouted Riprap and Plant Box at Hillside Barangay	NP-SVP	EAMD-PMD	✓						70,000.00	70,000.00
	6	Rehabilatation of existing three (3) units signages to green wall signages to be located at JHMC entrance and Historical Core entrance	NP-SVP	EAMD-PMD	✓						183,000.00	183,000.00
											SUB-TOTAL (Supplemental Budget)	**4,777,400.00**
	B.	**2014 Carry-Over Budget / Continuing Budget**										
	1	Consultancy Services for the Development of Quality Management System (QMS)	Public Bidding	OPCEO - CP	✓						893,760.00	893,760.00
	2	Marketing Collaterals										
		3-5 Minutes AVP, 1.5 Minute AVP (Spin Off)	Highly Technical	OPCEO - CP	✓						525,000.00	525,000.00
		2-Fold, 6-Sided Marketing Brochure	Highly Technical	OPCEO - CP	✓						30,000.00	30,000.00
		2-Fold (with pockets) Investor's Kit	Highly Technical	OPCEO - CP	✓						25,000.00	25,000.00
		Brochure and Investor's Kit Printing	Highly Technical	OPCEO - CP	✓						200,000.00	200,000.00
	3	Lighting and Vertical Garden at the Historical Core										
		Capiz Lights	NP-SVP	OPCEO - CP	54				54	300.00		16,200.00
		LED Lights	NP-SVP	OPCEO - CP	600				600	400.00		240,000.00
		Flat Cord	NP-SVP	OPCEO - CP	4				4	3,500.00		14,000.00
		Circuit Breaker 30	NP-SVP	OPCEO - CP	5				5	250.00		1,250.00
		Circuit Breaker 60	NP-SVP	OPCEO - CP	1				1	400.00		400.00
		Electric Tape	NP-SVP	OPCEO - CP	20				20	60.00		1,200.00
		Angle Bar	NP-SVP	OPCEO - CP	15				15	200.00		3,000.00
		Roof Guard Paint	NP-SVP	OPCEO - CP	1				1	645.00		645.00
		Paint Brush	NP-SVP	OPCEO - CP	4				4	35.00		140.00
		Wire Mesh	NP-SVP	OPCEO - CP	4				4	700.00		2,800.00
		#8 Electric Wire	NP-SVP	OPCEO - CP	1				1	8,000.00		8,000.00
	4	Financial Information Systems	Public Bidding	FSD / ASD-ICT	1				1			1,500,000.00
	5	Laptop	NP-SVP	ASD-ICT	2				2	40,000.00		80,000.00
											SUB-TOTAL (2014 Carry-Over / Continuing Budget)	**3,541,395.00**
											SUB-TOTAL (Supplemental Budget and 2014 Carry-over / Continuing Budget)	**8,318,795.00**
IV. EMERGENCY SUPPLIES FOR SECURITY SERVICES *(Chargeable to BCDA)*												
	1	Supplies										
		Heavy Duty Chain	Direct Contracting	SSD	4					2,000.00	2,000.00	8,000.00
		Heavy Duty Padlock	Direct Contracting	SSD	2					3,000.00	3,000.00	6,000.00
		First-Aid Kit	Direct Contracting	SSD	1					2,000.00	2,000.00	2,000.00
		Disposable Cups	Direct Contracting	SSD	20					60.00	60.00	1,200.00

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	PMO/ ENDUSER	TIME SCHEDULE (QTR)				TOTAL	APPROVED BUDGET FOR THE CONTRACT (in PhP)		
				1st	2nd	3rd	4th		UNIT PRICE	PER SCHEDULE	TOTAL
	Coffee Sticks	Direct Contracting	SSD	15					205.00	205.00	3,075.00
	Brown Sugar	Direct Contracting	SSD	10					50.00	50.00	500.00
	Stirrer (100pcs/ pack)	Direct Contracting	SSD	5					30.00	30.00	150.00
	Creamer (450 grams)	Direct Contracting	SSD	20					90.00	90.00	1,800.00
	Smart Bro Card	Direct Contracting	SSD	2					500.00	500.00	1,000.00
	Powerbank with 12,000mAh	Direct Contracting	SSD	2					2,000.00	2,000.00	4,000.00
										SUB-TOTAL (Security Services)	27,725.00
										GRAND TOTAL	66,088,283.72

Communication expenses

		Qty	Limit	Annual	Actual 2015
	Positions:				
1	**PCEO**	1	5,000.00	60,000.00	**60,000.00**
2	**VPCOO**	1	3,500.00	42,000.00	**42,000.00**
	Department Managers (JL 12)				
3	SSD Manager	1	1,200.00	14,400.00	**14,400.00**
4	LSD Manager	1	1,200.00	14,400.00	**12,000.00**
5	FSD Manager	1	1,200.00	14,400.00	**12,000.00**
6	SEZAD Manager	1	1,200.00	14,400.00	**14,400.00**
7	BDD Manager	1	1,200.00	14,400.00	**14,400.00**
8	ASD Manager	1	1,200.00	14,400.00	**14,400.00**
9	EAMD Manager	1	1,200.00	14,400.00	**14,400.00**
	Division Managers (JL 11)				
10	IAS Manager	1	800.00	9,600.00	**9,600.00**
11	ALS Manager (Asst. Legal)	1	800.00	9,600.00	-
12	GS Manager	1	800.00	9,600.00	**9,600.00**
13	Accountant	1	800.00	9,600.00	**9,600.00**
14	Environment Manager	1	800.00	9,600.00	**9,600.00**
15	CorPlan Manager	1	800.00	9,600.00	**9,600.00**
16	HR Manager	1	800.00	9,600.00	**4,800.00**
17	ICT Manager	1	800.00	9,600.00	**4,800.00**
18	LAMD Manager	1	800.00	9,600.00	**8,000.00**
19	Project Manager	1	800.00	9,600.00	**9,600.00**
	Selected/Justified Positions deemed in need of communication lines/prepaid cards				
20	Procurement Officer	1	1,200.00	14,400.00	**14,400.00**
21	Board Secretary	1	800.00	9,600.00	**9,600.00**
22	EA to PCEO	1	800.00	9,600.00	**9,600.00**
23	EA to VPCOO	1	800.00	9,600.00	**9,600.00**
24	Driver to PCEO	1	500.00	6,000.00	**6,000.00**
25	Community Relations Officer	1	500.00	6,000.00	**5,000.00**
26	Security & Safety Officer	1	500.00	6,000.00	**3,000.00**
27	Business Dev't & Marketing Officer	1	500.00	6,000.00	**6,000.00**
28	Legal Research & Investigation Specialist	1	500.00	6,000.00	**6,000.00**
29	Human Resource Officer	1	500.00	6,000.00	**6,000.00**
21	Budget Officer	1	500.00	6,000.00	**6,000.00**
22	Treasury Officer	1	500.00	6,000.00	**6,000.00**
23	Customs Compliance Officer	1	500.00	6,000.00	**5,000.00**
24	Environment Officer	1	500.00	6,000.00	**5,000.00**
25	Civil/Structural Engineer or Electrical Engr	1	500.00	6,000.00	**5,000.00**
26	Driver to BOD/ ICT Specialist	1	300.00	3,600.00	**3,600.00**
27	Records Management Specialist	1	300.00	3,600.00	**3,000.00**
28	Labor Center Processor	1	300.00	3,600.00	**3,000.00**
29	Cashier	1	300.00	3,600.00	**3,600.00**
30	Cottage Attendant/ Alternate Driver	1	300.00	3,600.00	**3,600.00**
35	Drivers (regardless of employment status)	5	300.00	18,000.00	**18,000.00**
	Projected for 2015				**410,200.00**
	Budgeted for 2015				**420,000.00**

ANNEX "C"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

COMMON OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
I. Common Office Supplies										
	Air Freshener, 280 ml./can	Neg. Proc (PS-DBM)	48	48	48	48	**192**	91.60	can	**17,587.20**
	Alcohol, 68-80%, ethyl, 500 ml.	Neg. Proc (PS-DBM)	72	72	72	72	**288**	39.15	bottle	**11,275.20**
	Binder, 3-rings, D-type, 64 mm (2.5"), A4 size, side binding	Neg. Proc (PS-DBM)	5	0	0	5	**10**	111.83	each	**1,118.30**
	Clearbook, A4 size	Neg. Proc (PS-DBM)	5	0	0	5	**10**	79.90	each	**799.00**
	Clearbook, Legal size	Neg. Proc (PS-DBM)	5	0	0	5	**10**	85.20	each	**852.00**
	Clip, backfold, 19 mm, 12s/box	Neg. Proc (PS-DBM)	0	0	0	150	**150**	7.80	box	**1,170.00**
	Clip, backfold, 25 mm, 12s/box	Neg. Proc (PS-DBM)	150	0	0	150	**300**	11.20	box	**3,360.00**
	Clip, double/binder, 32 mm, 12s/box	Neg. Proc (PS-DBM)	150	0	0	150	**300**	18.15	box	**5,445.00**
	Clip, backfold, 50 mm, 12s/box	Neg. Proc (PS-DBM)	28	28	28	28	**112**	42.60	box	**4,771.20**
	Correction Tape, disposable, usable length of 6 meters (min)	Neg. Proc (PS-DBM)	20	0	0	20	**40**	21.50	each	**860.00**
	Data File Box (5"x9"x15-3/4")	Neg. Proc (PS-DBM)	100	0	100	100	**300**	68.60	box	**20,580.00**
	Envelope, expanding, plastic, legal size	Neg. Proc (PS-DBM)	50	0	0	50	**100**	34.10	each	**3,410.00**
	Envelope, mailing, white, with window, 500 pcs/box	Neg. Proc (PS-DBM)	0	0	0	1	**1**	200.10	box	**200.10**
	Envelope, mailing, white, 500 pcs/box	Neg. Proc (PS-DBM)	1	0	0	1	**2**	142.60	box	**285.20**
	Envelope, expanding,legal size, 100 pcs/ box	Neg. Proc (PS-DBM)	0	0	0	5	**5**	615.35	box	**3,076.75**
	Folder, morocco/fancy, A4 size, 50 pcs/pack, with plastic slide	Neg. Proc (PS-DBM)	0	0	0	20	**20**	244.95	pack	**4,899.00**
	Folder, morocco/fancy, legal size, 50 pcs/pack, with plastic slide	Neg. Proc (PS-DBM)	0	0	0	10	**10**	298.20	pack	**2,982.00**

ANNEX "C"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

COMMON OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
	Folder, pressboard, plain legal, 100 pcs/pack, (expanding	Neg. Proc (PS-DBM)	10	0	0	10	**20**	905.25	box	**18,105.00**
	Folder, tagboard, A4 , 100 pcs/ pack, (ordinary filing folder)	Neg. Proc (PS-DBM)	15	0	0	15	**30**	198.40	pack	**5,952.00**
	Folder, Tagboard, legal size, 100 pcs/pack	Neg. Proc (PS-DBM)	10	0	0	10	**20**	222.15	pack	**4,443.00**
	Index Tab, self adhesive, 5 sets/ box	Neg. Proc (PS-DBM)	0	0	0	80	**80**	53.25	box	**4,260.00**
	Marking Pen, permanent, black (fine point, non-refillable)	Neg. Proc (PS-DBM)	12	12	12	12	**48**	12.45	each	**597.60**
	Marking Pen, permanent, blue (fine point, non-refillable)	Neg. Proc (PS-DBM)	12	12	12	12	**48**	12.45	each	**597.60**
	Marking Pen, permanent, red (fine point, non-refillable)	Neg. Proc (PS-DBM)	12	12	12	12	**48**	12.45	each	**597.60**
	Marking Pen, whiteboard, black (fine point, non-refillable)	Neg. Proc (PS-DBM)	0	0	0	12	**12**	12.60	each	**151.20**
	Marking Pen, whiteboard,blue (fine point, non-refillable)	Neg. Proc (PS-DBM)	0	0	0	12	**12**	12.60	each	**151.20**
	Marking Pen, whiteboard, red (fine point, non-refillable)	Neg. Proc (PS-DBM)	0	0	0	12	**12**	12.60	each	**151.20**
	Note Pad, (3"x 3")	Neg. Proc (PS-DBM)	130	80	80	130	**420**	37.25	pad	**15,645.00**
	Note Pad, (3"x 4")	Neg. Proc (PS-DBM)	130	0	0	130	**260**	53.15	pad	**13,819.00**
	Notebook, Stenographers	Neg. Proc (PS-DBM)	20	20	20	20	**80**	8.95	each	**716.00**
	Paper Clip, gem type, 33 mm, 100s/ box	Neg. Proc (PS-DBM)	20	20	20	20	**80**	6.80	box	**544.00**
	Paper Clip, gem type, jumbo, 50 mm, 100s/ box	Neg. Proc (PS-DBM)	20	20	20	20	**80**	13.35	box	**1,068.00**

ANNEX "C"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

COMMON OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
	Paper Fastener, non-rust metal, 25 mm, 50 sets/ box	Neg. Proc (PS-DBM)	5	5	5	5	**20**	66.85	box	**1,337.00**
	Pencil, lead, with eraser	Neg. Proc (PS-DBM)	0	0	0	10	**10**	20.75	dozen	**207.50**
	Push Pin, hammer head type, 100s/ box	Neg. Proc (PS-DBM)	0	0	0	5	**5**	20.75	box	**103.75**
	Record Book, 300 pages	Neg. Proc (PS-DBM)	10	10	10	10	**40**	53.25	book	**2,130.00**
	Record Book, 500 pages	Neg. Proc (PS-DBM)	10	10	10	10	**40**	85.20	book	**3,408.00**
	Ring Binder, 12 mm x 1.2M (1/2" x 44"), plastic	Neg. Proc (PS-DBM)	35	35	35	35	**140**	5.44	each	**761.60**
	Ring Binder, 19 mm x 1.2M (3/4" x 44"), plastic	Neg. Proc (PS-DBM)	35	35	35	35	**140**	10.28	each	**1,439.20**
	Ring Binder, 24 mm x 1.2M (1" x 44"), plastic	Neg. Proc (PS-DBM)	35	35	35	35	**140**	11.66	each	**1,632.40**
	Rubber Band, # 18, 400 gms.	Neg. Proc (PS-DBM)	0	0	0	2	**2**	105.45	box	**210.90**
	Sign Pen, black, 0.5 mm (sold per piece)	Neg. Proc (PS-DBM)	100	100	100	100	**400**	45.25	each	**18,100.00**
	Sign Pen, blue, 0.5 mm (sold per piece)	Neg. Proc (PS-DBM)	100	100	100	100	**400**	45.25	each	**18,100.00**
	Staple Wire, standard, # 35, 500s/ box	Neg. Proc (PS-DBM)	10	10	10	10	**40**	24.40	box	**976.00**
	Tape, transparent, (1"), 24mm	Neg. Proc (PS-DBM)	30	30	30	30	**120**	17.60	roll	**2,112.00**
	Tape, transparent, (2"), 48mm	Neg. Proc (PS-DBM)	0	0	0	20	**20**	33.90	roll	**678.00**
	Tape, packing, (2")	Neg. Proc (PS-DBM)	20	20	20	20	**80**	31.75	roll	**2,540.00**
	Time Card, for Amano	Neg. Proc (PS-DBM)	3	3	3	3	**12**	76.70	pack	**920.40**
	Toilet Tissue, 12 rolls/pack	Neg. Proc (PS-DBM)	105	105	105	300	**615**	74.35	pack	**45,725.25**
	Paper for PPC, legal, 70 gsm, subs. 20 (for general printing and copying)	Neg. Proc (PS-DBM)	100	100	100	100	**400**	113.90	ream	**45,560.00**
	Paper, multicopy, A4, 80 gsm, subs. 24	Neg. Proc (PS-DBM)	300	300	300	300	**1200**	120.70	ream	**144,840.00**
II. Common Janitorial Supplies										
	Bathroom Soap, Antibacterial 90 grams (each)	Neg. Proc (PS-DBM)	8	8	8	8	**32**	23.45	each	**750.40**
	Detergent powder, 500 g/ pack	Neg. Proc (PS-DBM)	5	0	0	5	**10**	23.45	pouch	**234.50**

ANNEX "C"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

COMMON OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
	Disinfectant Spray, 340 gms.	Neg. Proc (PS-DBM)	24	24	24	24	**96**	191.95	can	**18,427.20**
	Insecticide, 600 ml, (420g/can) (can)	Neg. Proc (PS-DBM)	12	12	12	12	**48**	120.35	can	**5,776.80**
	Trash bag, plastic, black, gusseted type, 40"x18.5", 10 pcs./ roll (roll)	Neg. Proc (PS-DBM)	40	40	40	40	**160**	147.90	roll	**23,664.00**
III. Common Electrical Supplies										
	Battery, AAA, alkaline, 2 pcs/ packet	Neg. Proc (PS-DBM)	20	20	20	20	**80**	16.00	packet	**1,280.00**
	Battery, size AA, alkaline, 2 pcs/ packet	Neg. Proc (PS-DBM)	10	10	10	10	**40**	19.65	packet	**786.00**
	Tape, electrical, 19 mm x 16M (roll)	Neg. Proc (PS-DBM)	40	0	40	0	**80**	19.70	roll	**1,576.00**
IV. Office Devices										
	Cutter, heavy duty, L500	Neg. Proc (PS-DBM)	20	0	0	0	**20**	30.35	each	**607.00**
	Puncher, heavy duty	Neg. Proc (PS-DBM)	5	0	0	0	**5**	94.00	each	**470.00**
	Scissors, (6")	Neg. Proc (PS-DBM)	10	0	10	0	**20**	15.90	pair	**318.00**
	Stapler, standard	Neg. Proc (PS-DBM)	10	0	0	0	**10**	114.85	each	**1,148.50**
V. Office Equipment										
	Calculator, desktop, compact, 12-digits, two-way power source	Neg. Proc (PS-DBM)	2	0	0	0	**2**	250.00	unit	**500.00**
	Chair, monobloc, without arm wrest, beige	Neg. Proc (PS-DBM)	50	0	0	0	**50**	266.25	pc.	**13,312.50**
	Monobloc Table, square, 35"x35" min., beige, 4 seater	Neg. Proc (PS-DBM)	10	0	0	0	**10**	1,262.25	pc.	**12,622.50**
V. Common Computer Supplies										
	Compact Disk Recordable, min of 650 MB, 70 min. running time	Neg. Proc (PS-DBM)	100	0	100	0	**200**	10.65	pc.	**2,130.00**
	DVD Recordable	Neg. Proc (PS-DBM)	100	0	0	0	**100**	11.45	each	**1,145.00**
	DVD Rewritable	Neg. Proc (PS-DBM)	50	0	0	0	**50**	40.50	each	**2,025.00**
	Ink Cartridge, HP 51645A, No. 45, Black	Neg. Proc (PS-DBM)	15	15	15	15	**60**	1,341.90	pc.	**80,514.00**
	Ink Cartridge, HP C6578A/D, No. 78, Tricolor	Neg. Proc (PS-DBM)	12	12	12	12	**48**	1,491.00	pc.	**71,568.00**

ANNEX "C"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

COMMON OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
	Ink Cartridge, HP C8727A, No. 27, Black	Neg. Proc (PS-DBM)	12	12	12	12	**48**	820.05	pc.	**39,362.40**
	Ink Cartridge, HP C8767WN, No. 96, Black	Neg. Proc (PS-DBM)	3	3	3	3	**12**	1,285.00	pc.	**15,420.00**
	Ink Cartridge, HP C9363WN, No. 97, Tricolor	Neg. Proc (PS-DBM)	3	3	3	3	**12**	1,426.00	pc.	**17,112.00**
	Ink Cartridge, HP C9352A, No. 22, Tricolor	Neg. Proc (PS-DBM)	9	9	9	9	**36**	742.20	pc.	**26,719.20**
	Ink Cartridge, HP CD887AA, No. 703, Black	Neg. Proc (PS-DBM)	6	6	3	3	**18**	336.54	pc.	**6,057.72**
	Ink Cartridge, HP CD888AA, No. 703, Tricolor	Neg. Proc (PS-DBM)	6	6	3	3	**18**	336.54	pc.	**6,057.72**
	Ink Cartridge, HP CD975AA, No. HP 920XL, Black	Neg. Proc (PS-DBM)	6	6	6	6	**24**	1,171.50	pc.	**28,116.00**
	Ink Cartridge, HP CD972AA, No. HP 920XL, Cyan	Neg. Proc (PS-DBM)	6	6	6	6	**24**	585.75	pc.	**14,058.00**
	Ink Cartridge, HP CD973AA, No. HP 920XL, Magenta	Neg. Proc (PS-DBM)	6	6	6	6	**24**	585.75	pc.	**14,058.00**
	Ink Cartridge, HP CD974AA, No. HP 920XL, Yellow	Neg. Proc (PS-DBM)	6	6	6	6	**24**	585.75	pc.	**14,058.00**
	Ink Cartridge, HP CN692AA, No. 704, Black	Neg. Proc (PS-DBM)	9	12	12	12	**45**	343.28	pc.	**15,447.60**
	Ink Cartridge, HP CN693AA, No. 704, Tricolor	Neg. Proc (PS-DBM)	9	10	12	12	**43**	343.28	pc.	**14,761.04**
	Ink Cartridge, HP CD887AA, No. 702	Neg. Proc (PS-DBM)	3	0	0	0	**3**	1,027.75	pc.	**3,083.25**
	Ink, HP 94 Colored	Neg. Proc (PS-DBM)	3	3	3	3	**12**	776.40	pc.	**9,316.80**
	Ink, HP 95 Black	Neg. Proc (PS-DBM)	3	3	3	3	**12**	776.40	pc.	**9,316.80**
	TONER CART., SAMSUNG ML-D2850B	Neg. Proc (PS-DBM)	4	0	4	0	**8**	4,979.00	pc.	**39,832.00**
VI. HANDBOOK										
	HANDBOOK ON RA 9184 & ITS IRR	Neg. Proc (PS-DBM)	15	0	0	0	**15**	40.50	pc.	**607.50**
TOTAL										**952,490.78**

ANNEX "9"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

OTHER OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES NOT AVAILABLE AT PS-DBM

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
I. Other Office Supplies not Available at Procurement Service-DBM										
	Fastener Screw, 1"	AM-Shopping	200	200	200	200	**800**	2.00	pc	**1,600.00**
	Fastener Screw, 2"	AM-Shopping	200	200	200	200	**800**	3.00	pc	**2,400.00**
	Fastener Screw, 3"	AM-Shopping	200	200	200	200	**800**	4.00	pc	**3,200.00**
	File Tray, 3 layers	AM-Shopping	10	0	10	0	**20**	490.00	pc	**9,800.00**
	Folder, Press Board Long, Color-blue	AM-Shopping	100	0	0	100	**200**	21.00	pc	**4,200.00**
	Folder, Press Board Short, Color-blue	AM-Shopping	100	0	0	100	**200**	19.50	pc	**3,900.00**
	Folder ,Long, Clear, Color-green	AM-Shopping	100	0	0	100	**200**	13.50	pc	**2,700.00**
	Gel Pen, 1.0 mm, uni ball, Blue	AM-Shopping	100	0	100	0	**200**	85.00	pc	**17,000.00**
	Numerical pad, extension keyboard	AM-Shopping	0	5	0	5	**10**	400.00	pc	**4,000.00**
	Record Box, size: 13 1/8" x 10 7/8" x 15 3/4", detachable cover, with holes on both sides for handling, with JHMC logo, Heavy Duty	AM-Shopping	0	100	0	0	**100**	400.00	pc	**40,000.00**
	Drawing Tubes	AM-Shopping	0	50	0	0	**50**	400.00	pc	**20,000.00**
	Barcode Printer Ink	AM-Shopping	0	10	0	0	**10**	1,200.00	pc	**12,000.00**
	Barcode Printer Sticker	AM-Shopping	0	20	0	0	**20**	1,000.00	roll	**20,000.00**
	Ribbons: asstd. Colors	AM-Shopping	30	0	30	0	**60**	200.00	roll	**12,000.00**
	Special Paper, 10 pcs./pack, A4	AM-Shopping	40	40	40	40	**160**	60.00	pack	**9,600.00**
	Stamp Pad Ink, Red, 50 ml.	AM-Shopping	10	0	10	0	**20**	20.00	btl	**400.00**
	Stamps,Self inking, two liner, size: Small	AM-Shopping	3	0	0	0	**3**	450.00	pc	**1,350.00**
	Stamps,Self inking, size: big, (received with date inside), heavy duty	AM-Shopping	3	0	0	0	**3**	1,500.00	pc	**4,500.00**
	Sticker, size 4x6 cm, for inventory	AM-Shopping	0	2,000	0	0	**2,000**	4.00	pcs	**8,000.00**
	Sticker, size 5x9 cm, for inventory	AM-Shopping	0	1,000	0	0	**1,000**	4.50	pcs	**4,500.00**
	Stick-on Flags, Blue,	AM-Shopping	50	0	0	0	**50**	80.00	pack	**4,000.00**
	Stick-on Flags, Green	AM-Shopping	50	0	0	0	**50**	80.00	pack	**4,000.00**

ANNEX "O"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

OTHER OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES NOT AVAILABLE AT PS-DBM

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
	Stick-on Flags, Red	AM-Shopping	50	0	0	0	**50**	80.00	pack	**4,000.00**
	Stick-on Flags, Yellow	AM-Shopping	50	0	0	0	**50**	80.00	pack	**4,000.00**
	Storage box, plastic, 95 liters	AM-Shopping	0	0	0	10	**10**	750.00	box	**7,500.00**
	Tape, double sided, foam, roll	AM-Shopping	0	0	10	10	**20**	70.00	roll	**1,400.00**
	Frames, size: A4, for certificates	AM-Shopping	10	10	10	10	**40**	150.00	pcs	**6,000.00**
	Microphone (Wired)	AM- Shopping	2	0	0	0	**2**	2,000.00	unit	**4,000.00**
	Microphone Support Stand	AM- Shopping	2	0	0	0	**2**	1,500.00	unit	**3,000.00**
II. Other Electrical Supplies not Available at Procurement Service-DBM										
	Battery 9 Volts, size (6F22)	AM-Shopping	10	0	10	0	**20**	130.00	pc	**2,600.00**
	Battery, 9 Volts, rechargeable	AM-Shopping	5	0	5	0	**10**	625.00	pc	**6,250.00**
	Battery, AAA, Rechargeable, NiMH,	AM-Shopping	10	10	10	10	**40**	300.00	pack	**12,000.00**
	Ballast, 40 Watts, not electric	AM-Shopping	15	0	15	0	**30**	350.00	pcs	**10,500.00**
	Cable tie , white, for binding of cables	AM-Shopping	100	0	0	0	**100**	10.00	pc	**1,000.00**
	Carborundom, big	AM-Shopping	2	0	0	0	**2**	200.00	pcs	**400.00**
	Charger, Compact, 2500X2AA	AM-Shopping	0	1	0	0	**1**	1,249.70	pc	**1,249.70**
	Electro-rod cable	AM-Shopping	30	0	0	0	**30**	150.00	meters	**4,500.00**
	Electro-rod handle, heavy duty	AM-Shopping	2	0	0	0	**2**	600.00	pcs	**1,200.00**
	Flood lights, outdoor type	AM-Shopping	0	0	4	0	**4**	4,500	set	**18,000.00**
	Male socket, Fittings,size: 3/4	AM-Shopping	5	5	5	5	**20**	300.00	pc	**6,000.00**
	Plug, outlet, M type	AM-Shopping	5	5	5	5	**20**	50.00		**1,000.00**
	Panel Board circuit breaker, 30 amp	AM-Shopping	5	5	5	5	**20**	230.00	pc	**4,600.00**
	Tape, Rubber type, medium	AM-Shopping	5	0	0	0	**5**	200.00	roll	**1,000.00**
	PowerBank (20,000m@h)	AM-Shopping	2	0	0	0	**2**	2,400.00	roll	**4,800.00**
III. Other Janitorial and Cottage/ Facilities Supplies not Available at Procurement Service-DBM										
	Flowers, bouquet	AM-Shopping	10	10	10	10	**40**	1,000.00	lot	**40,000.00**

ANNEX "Q"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

OTHER OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES NOT AVAILABLE AT PS-DBM

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
	Flowers, standing bouquet, wreath	AM-Shopping	3	3	3	3	**12**	4,500.00	lot	**54,000.00**
	Flowers, assorted, for cottage amenities	AM-Shopping	12	12	12	12	**48**	200.00	lot	**9,600.00**
	Bottled water, 500 ml. per bottle	AM-Shopping	300	300	300	300	**1,200**	20.00	bottle	**24,000.00**
	Purified Drinking Water, 5 gallons	AM-Shopping	600	600	600	600	**2,400**	25.00	gal	**60,000.00**
	Ground Coffee, 1kg	AM-Shopping	50	30	50	30	**160**	550.00	pack	**88,000.00**
	Creamer, 200g	AM-Shopping	70	70	70	100	**310**	80.00	pack	**24,800.00**
	Coffee, sachet, 3 in 1	AM-Shopping	50	50	50	50	**200**	70.00	pack	**14,000.00**
	Sugar, Brown, 1 kg. per pack	AM-Shopping	60	60	60	60	**240**	60.00	pk	**14,400.00**
	Natural Green Tea	AM-Shopping	15	15	15	15	**60**	250.00	pack	**15,000.00**
	Candle, medium size	AM-Shopping	10	10	10	10	**40**	50.00	pck	**2,000.00**
	Dishwashing Detergent, 1 gal	AM-Shopping	20	20	20	20	**80**	225.00	gal	**18,000.00**
	Liquid Soap, Antibacterial	AM-Shopping	15	15	15	15	**60**	65.00	btl	**3,900.00**
	Detergent powder, 500 g/ pack	AM-Shopping	5	5	5	5	**20**	25.00	pouch	**500.00**
	Face Mask, ordinary	AM-Shopping	0	0	0	50	**50**	15.00	pc	**750.00**
	Facial Tissue, Absorbent, boxes	AM-Shopping	50	50	50	50	**200**	40.00	box	**8,000.00**
	LPG Refill, 11 kgs.	AM-Shopping	1	1	1	1	**4**	1,000.00	tank	**4,000.00**
	Rice sacks, empty	AM-Shopping	100	50	50	50	**250**	12.00	pcs	**3,000.00**
	Hand Soap	AM-Shopping	60	60	60	60	**240**	25.00	btl	**6,000.00**
	Twine, plastic, 1kg.	AM-Shopping	10	10	10	10	**40**	54.00	rolls	**2,160.00**
	Fire Extinguisher Dry Chem, red, 20 lbs, refill	AM-Shopping	5	5	5	5	**20**	1,500.00	pcs	**30,000.00**
	Fire Extinguisher Dry Chem, green, 10 lbs, refill	AM-Shopping	1	1	1	1	**4**	2,500.00	pc	**10,000.00**
	Lock, Dead type set, heavy duty	AM-Shopping	10	0	10	0	**20**	150.00	set	**3,000.00**
	Lock, Dead type set, ordinary	AM-Shopping	10	0	10	0	**20**	450.00	set	**9,000.00**
	Lock, sliding door	AM-Shopping	10	0	10	0	**20**	250.00	set	**5,000.00**
	Door Knob, heavy Duty, set	AM-Shopping	10	0	10	0	**20**	1,500.00	set	**30,000.00**

ANNEX "D"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

OTHER OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES NOT AVAILABLE AT PS-DBM

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
	Key Duplicate	AM-Shopping	5	0	5	0	**10**	50.00	pcs	**500.00**
	Key Duplicate with repair of steel cabinet	AM-Shopping	10	0	10	0	**20**	600.00	lot	**12,000.00**
	Tape measure, portable fiberglass, 100m	AM-Shopping	1	0	0	0	**1**	20.00	pc	**20.00**
	Tape measure, portable fiberglass, 25m	AM-Shopping	1	0	0	0	**1**	1,500.00	pcs	**1,500.00**
	Adhesive remover	AM-Shopping	5	0	5	0	**10**	199.75	btl	**1,997.50**
	Rope, nylon type	AM-Shopping	10	0	10	0	**20**	13.00	mtr	**260.00**
	Adhesive	AM-Shopping	5	5	5	5	**20**	55.00	tube	**1,100.00**
	Glue, wood	AM-Shopping	1	1	1	1	**4**	800.00	gal	**3,200.00**
	Sealant, for roof	AM-Shopping	0	3	3	0	**6**	1,000.00	gal	**6,000.00**
	Sealant, water stop type, big	AM-Shopping	0	0	5	0	**5**	250.00	can	**1,250.00**
	Staple,Tacker, Gun type, size: 13/4-6-8	AM-Shopping	3	0	0	0	**3**	150.00	box	**450.00**
	Barrel Bolt, medium	AM-Shopping	20	0	0	0	**20**	25.00	pcs	**500.00**
	Hook and eye, big	AM-Shopping	20	0	0	0	**20**	35.00	pcs	**700.00**
	Galvanized Iron sheet, size: 1/2	AM-Shopping	15	0	0	0	**15**	100.00	pcs	**1,500.00**
	Galvanized Iron sheet, size: 3/4	AM-Shopping	15	0	0	0	**15**	100.00	pcs	**1,500.00**
	Nails, size: #3	AM-Shopping	10	0	0	0	**10**	120.00	kg	**1,200.00**
	Nails, size: #4	AM-Shopping	10	0	0	0	**10**	100.00	kg	**1,000.00**
	Nails, size: #11/2	AM-Shopping	5	0	0	0	**5**	120.00	kg	**600.00**
	Cover all, cotton	AM-Shopping	2	0	0	0	**2**	1,000.00	set	**2,000.00**
	Safety shoes	AM-Shopping	2	0	0	0	**2**	2,500.00	set	**5,000.00**
	Goggles, clear type	AM-Shopping	5	0	0	0	**5**	150.00	pcs	**750.00**
	Hose, flexible, size: 1/2 to 1/2	AM-Shopping	5	0	0	0	**5**	120.00	pcs	**600.00**
	Hose, flexible, size: 1/2 to 3/4	AM-Shopping	5	0	0	0	**5**	150.00	pcs	**750.00**
	Hose, flexible, size: 1/2 to 1/4	AM-Shopping	5	0	0	0	**5**	120.00	pcs	**600.00**
	Hose, Pressure, size: 3/4 per meter	AM-Shopping	25	0	0	0	**25**	85.00	meters	**2,125.00**

ANNEX "D"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

OTHER OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES NOT AVAILABLE AT PS-DBM

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
	Tape, Teflon type, big	AM-Shopping	15	0	0	0	**15**	35.00	roll	**525.00**
	Faucet, common brass	AM-Shopping	10	0	0	0	**10**	150.00	pcs	**1,500.00**
	Cement, Solvent	AM-Shopping	1	0	0	0	**1**	350.00	can	**350.00**
	Cream hardener	AM-Shopping	1	0	0	0	**1**	350.00	can	**350.00**
	G.I elbow, size: 1/2"	AM-Shopping	15	0	0	0	**15**	50.00	pcs	**750.00**
	G.I elbow, size: 3/4"	AM-Shopping	15	0	0	0	**15**	60.00	pcs	**900.00**
	G.I coupling, size: 1/2"	AM-Shopping	15	0	0	0	**15**	40.00	pcs	**600.00**
	G.I coupling, size: 3/4"	AM-Shopping	15	0	0	0	**15**	50.00	pcs	**750.00**
	Wood screw, size: 3/4"	AM-Shopping	2	0	0	0	**2**	300.00	pcs	**600.00**
	Wood screw, size: 1"	AM-Shopping	2	0	0	0	**2**	350.00	pcs	**700.00**
	Wood screw, size: 11/2"	AM-Shopping	2	0	0	0	**2**	400.00	pcs	**800.00**
	Easy tite	AM-Shopping	2	0	0	0	**2**	1,200.00	gal	**2,400.00**
	Check valve, size: 1/2"	AM-Shopping	20	0	0	0	**20**	100.00	pcs	**2,000.00**
	Check valve, size: 3/4"	AM-Shopping	20	0	0	0	**20**	150.00	pcs	**3,000.00**
	Angle valve, 1/2x1/2	AM-Shopping	15	0	0	0	**15**	150.00	pcs	**2,250.00**
	Paint, color: white	AM-Shopping	4	0	0	0	**4**	650.00	gal	**2,600.00**
	Paint, color: Baguio Green	AM-Shopping	4	0	0	0	**4**	700.00	gal	**2,800.00**
	Paint, Roof guard type, color: green	AM-Shopping	4	0	0	0	**4**	700.00	gal	**2,800.00**
	Paint, reflectorized type, color: yellow	AM-Shopping	2	0	0	0	**2**	2,400.00	gal	**4,800.00**
	Paint, reflectorized type, color: black	AM-Shopping	1	0	0	0	**1**	1,200.00	gal	**1,200.00**
	Paint, Latex Gloss, color: white	AM-Shopping	4	0	0	0	**4**	1,800.00	gal	**7,200.00**
	Sand paper, no. 100	AM-Shopping	4	0	0	0	**4**	450.00	pack	**1,800.00**
	Paint brush, #3	AM-Shopping	10	0	0	0	**10**	40.00	pcs	**400.00**
	Paint brush, #2	AM-Shopping	10	0	0	0	**10**	50.00	pcs	**500.00**
	Thinner, paint	AM-Shopping	6	0	0	0	**6**	250.00	gal	**1,500.00**

ANNEX "Q"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

OTHER OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES NOT AVAILABLE AT PS-DBM

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
	Roller paint, size : 7", with pan	AM-Shopping	3	0	0	0	3	200.00	pcs	600.00
	Cutting disk, #4	AM-Shopping	10	0	0	0	10	90.00	pcs	900.00
	Chopsaw disc cutter, #14"	AM-Shopping	5	0	0	0	5	350.00	pcs	1,750.00
	Drill bits, metal	AM-Shopping	1	0	0	0	1	1,000.00	set	1,000.00
	Drill bits, concrete	AM-Shopping	1	0	0	0	1	900.00	set	900.00
	Welding glass, # 10	AM-Shopping	2	0	0	0	2	120.00	pcs	240.00
	Grinding disk, #4	AM-Shopping	10	0	0	0	10	80.00	pcs	800.00
	Hacksaw blade, # 24	AM-Shopping	20	0	0	0	20	65.00	pcs	1,300.00
	Plier, Electrical - HD big	AM-Shopping	1	0	0	0	1	500.00	pc	500.00
	Plier, Electrical - HD small	AM-Shopping	1	0	0	0	1	500.00	pc	500.00
	Chisel, Wood (set of 5 pcs)	AM-Shopping	1	0	0	0	1	2,000.00	set	2,000.00
	SearchLight (LED type)	AM-Shopping	1	0	0	0	1	2,500.00	unit	2,500.00
	Screw Driver - Flat HD (set of 3)	AM-Shopping	1	0	0	0	1	1,000.00	set	1,000.00
	Side Cutter Plier	AM-Shopping	1	0	0	0	1	600.00	pc	600.00
	Cutter Blade Type (mechanical)	AM-Shopping	1	0	0	0	1	500.00	pc	500.00
	Hammer	AM-Shopping	1	0	0	0	1	500.00	pc	500.00
	Rubber Mallet (medium)	AM-Shopping	1	0	0	0	1	500.00	pc	500.00
	Ball Hammer - 2 pounder (medium)	AM-Shopping	1	0	0	0	1	700.00	pc	700.00
	Portable Torch	AM-Shopping	1	0	0	0	1	1,000.00	pc	1,000.00
	Rebitter	AM-Shopping	1	0	0	0	1	800.00	pc	800.00
	Level Bar (medium)	AM-Shopping	1	0	0	0	1	700.00	pc	700.00
	Tool Box (big)	AM-Shopping	1	0	0	0	1	2,500.00	bx	2,500.00
	Glue Gun	AM-Shopping	1	0	0	0	1	1,000.00	pc	1,000.00
	Compressor, portable	AM-Shopping	1	0	0	0	1	4,000.00	unit	4,000.00
	Working Lamp	AM-Shopping	2	0	0	0	2	1,500.00	unit	3,000.00

ANNEX "D"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

OTHER OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES NOT AVAILABLE AT PS-DBM

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
	Vacuum Cleaner, small	AM-Shopping	1	0	0	0	**1**	4,000.00	unit	**4,000.00**
	Flashlight, chargeable	AM-Shopping	2	0	0	0	**2**	1,500.00	unit	**3,000.00**
III. Medical and Safety Supplies										
	Mefenamic Acid, 500mg	AM-Shopping	100	0	100	100	**300**	9.00	tablet	**2,700.00**
	Phenylephrine HCl, Chlorphenamine Maleate, Paracetamol (capsule)	AM-Shopping	100	0	100	100	**300**	7.00	tablet	**2,100.00**
	Loperamide	AM-Shopping	25	0	25	25	**75**	10.25	tablet	**768.75**
IV. Other Computer Supplies/Equipment not Available at Procurement Service-DBM										
	Case, Optical Disc	AM-Shopping	100	0	100	0	**200**	15.00	pc	**3,000.00**
	Inkjet Printer, with original CISS	AM-Shopping	6	0	0	0	**6**	8,200.00	unit	**49,200.00**
	Ink Canon, No. 810	AM- Shopping	9	9	9	9	**36**	900.00	pc	**32,400.00**
	Ink Canon, No. 811	AM- Shopping	9	9	9	9	**36**	900.00	pc	**32,400.00**
	Ink Cartridge, Brother, LC57, set all colors	AM- Shopping	2	2	2	2	**8**	2,950.00	pc	**23,600.00**
	Ink cartridge, Brother, MFC-J200, Black	AM- Shopping	4	4	4	4	**16**	700.00	pcs	**11,200.00**
	Ink cartridge, Brother, MFC-J200, Cyan	AM- Shopping	3	3	3	3	**12**	700.00	pcs	**8,400.00**
	Ink cartridge, Brother, MFC-J200, Magenta	AM- Shopping	3	3	3	3	**12**	700.00	pcs	**8,400.00**
	Ink cartridge, Brother, MFC-J200, Yellow	AM- Shopping	3	3	3	3	**12**	700.00	pcs	**8,400.00**
	Ink Cartridge, Canon 726, Black	AM- Shopping	6	6	6	6	**24**	700.00	each	**16,800.00**
	Ink Cartridge, Canon 726, Cyan	AM- Shopping	9	9	9	9	**36**	700.00	each	**25,200.00**
	Ink Cartridge, Canon 726, Magenta	AM- Shopping	9	9	9	9	**36**	700.00	each	**25,200.00**
	Ink Cartridge, Canon 726. Yellow	AM- Shopping	9	9	9	9	**36**	700.00	each	**25,200.00**
	Ink Cartridge, Canon 725, Black	AM- Shopping	10	12	12	12	**46**	700.00	each	**32,200.00**
	Ink cartridge, HP 46, Black	AM- Shopping	10	12	12	12	**46**	600.00	pcs	**27,600.00**
	Ink cartridge, HP 46, Tri-color	AM- Shopping	10	12	12	12	**46**	700.00	pcs	**32,200.00**
	Brother MFC-9140CDN, DR-261CL	AM- Shopping	0	0	1	0	**1**	5,000.00	pc	**5,000.00**
	Brother MFC-9140CDN, TN-261BK	AM- Shopping	3	0	3	0	**6**	3,800.00	pc	**22,800.00**

ANNEX "D"

CY 2015 ANNUAL PROCUREMENT PLAN (APP)

JOHN HAY MANAGEMENT CORPORATION

OTHER OFFICE/ JANITORIAL/ EQUIPMENT/ DEVICE/ COMPUTER SUPPLIES NOT AVAILABLE AT PS-DBM

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1st	2nd	3rd	4th				
	Brother MFC-9140CDN, TN-261C	AM- Shopping	2	0	2	0	**4**	3,800.00	pc	**15,200.00**
	Brother MFC-9140CDN, TN-261M	AM- Shopping	2	0	2	0	**4**	3,800.00	pc	**15,200.00**
	Brother MFC-9140CDN, TN-261Y	AM- Shopping	2	0	2	0	**4**	3,800.00	pc	**15,200.00**
	Canon Ink #88	AM- Shopping	24	0	24	0	**48**	600.00	pc	**28,800.00**
	Canon Ink #98	AM- Shopping	24	0	24	0	**48**	600.00	pc	**28,800.00**
	Optical Disk Sticker	AM- Shopping	20	0	20	0	**40**	150.00	pack	**6,000.00**
	POS Ink Ribbon	AM- Shopping	10	0	10	0	**20**	135.00	pc.	**2,700.00**
	POS Printer Receipt Paper (76)	AM- Shopping	15	15	15	15	**60**	25.00	roll	**1,500.00**
	PVC Card Ink Ribbon	AM- Shopping	2	0	0	0	**2**	6,400.00	box	**12,800.00**
TOTAL- OTHER SUPPLIES AND MATERIALS										**1,421,195.95**

ANNEX "E"

JOHN HAY MANAGEMENT CORPORATION
SCOUT BARRIO HOUSING PROJECT

CALENDAR YEAR : 2015

TYPE OF CONTRACT	EXTENT / SIZE OF CONTRACT SCOPE / PACKAGES	PROCUREMENT METHOD	TIME SCHEDULE (PER QUARTER)				TOTAL	UNIT PRICE	UNIT	TOTAL COST
			1ST	2ND	3RD	4TH				
A. Office Supplies										
	Ballpen Black	NP (PS-DBM)	2	2	2	2	8	8	pc	64.00
	Ballpen with string	NP (PS-DBM)	1	0	1	0	2	20	pc	40.00
	Bond Paper, A4	NP (PS-DBM)	2	2	2	2	8	200	rm	1,600.00
	Bond Paper, Legal	NP (PS-DBM)	4	3	3	3	13	220	rm	2,860.00
	Bond Paper, Short (cactus)	NP (PS-DBM)	1	0	1	0	2	180	rm	360.00
	Clip Backfold, 50 mm, 12/bx	NP (PS-DBM)	1	1	1	1	4	41	bx	164.00
	Clip Backfold, 25 mm	NP (PS-DBM)	2	2	2	2	8	12	bx	96.00
	Data File Box, Large	NP (PS-DBM)	2	2	2	2	8	72	bx	576.00
	Envelopes, Brown long, 500 pc/box	NP (PS-DBM)	1	0	0	0	1	800	bx	800.00
	Envelopes, Expandable, long, 100pc/box	NP (PS-DBM)	1	0	0	0	1	560	bx	560.00
	Eraser, rubber	NP (PS-DBM)	1	0	1	0	2	4	pc	8.00
	Folder Morrocan long w/ slide, 50 pc / pk	NP (PS-DBM)	1	0	0	0	1	320	pk	320.00
	Folder, long, 100 pc/pk	NP (PS-DBM)	1	0	1	0	2	400	pk	800.00
	Folder, long, Expandable, 500 pc/pk	NP (PS-DBM)	1	0	0	0	1	740	bx	740.00
	Folder, A4,100 pc/pk	NP (PS-DBM)	1	0	1	0	2	260	pk	520.00
	Mailing Envelope, long, white, 100 pc/pk	NP (PS-DBM)	1	0	0	0	1	40	pk	40.00
	Marker, Whiteboard, Black	NP (PS-DBM)	1	0	1	0	2	16	pc	32.00
	Marker, Whiteboard, Red	NP (PS-DBM)	1	1	1	1	4	16	pc	64.00
	Note pad, 3 x 3	NP (PS-DBM)	1	0	1	0	2	40	pd	80.00
	Paper Clip, plastic, jumbo	NP (PS-DBM)	3	3	3	3	12	16	bx	192.00
	Paper Clip, plastic, small	NP (PS-DBM)	3	3	3	3	12	8	bx	96.00
	Paper Fastener, Plastic	NP (PS-DBM)	1	1	1	1	4	86	bx	344.00
	Felt-tip Marker pen, black	NP (PS-DBM)	2	0	2	0	4	16	pc	64.00
	Post-it-Flag	NP (PS-DBM)	3	3	3	3	12	70	pc	840.00
	Record Book, 300pp	NP (PS-DBM)	3	0	3	0	6	73	bk	438.00
	Scissor, 6"	NP (PS-DBM)	1	0	0	0	1	16	pc	16.00
	Signpen, black	NP (PS-DBM)	2	2	2	2	8	26	pc	208.00
	Signpen, blue	NP (PS-DBM)	2	2	2	2	8	26	pc	208.00
	Signpen, red	NP (PS-DBM)	2	0	2	0	4	26	pc	104.00
	Sharpener, single cutterhead	NP (PS-DBM)	0	0	3	0	3	155	unit	465.00
	Staple Wire, #35	NP (PS-DBM)	1	0	1	0	2	20	bx	40.00
	Tape Dispenser (HD)	NP (PS-DBM)	1	0	0	0	1	225	unit	225.00
	Tape, Masking , 1"	NP (PS-DBM)	1	1	1	1	4	40	rl	160.00

	Tape, Masking , 2"	NP (PS-DBM)	1	1	1	1	4	79	rl	316.00
	Tape, Packing , 2"	NP (PS-DBM)	1	1	1	1	4	20	rl	80.00
	Tape, Scotch , 1"	NP (PS-DBM)	2	2	2	2	8	12	rl	96.00
	Tape, Scotch , 2"	NP (PS-DBM)	1	1	1	1	4	20	rl	80.00
	Yellow Paper	NP (PS-DBM)	1	0	1	0	2	40	pad	80.00
	Special Paper	NP (PS-DBM)	3	3	3	3	12	30	pk	360.00
	Acetate 100,pcs/pck	NP (PS-DBM)	1	0	0	0	1	200	pck	200.00
	Tissue Paper, Rolls	NP (PS-DBM)	1	1	1	1	4	70	pk	280.00
	Tissue Paper, Box	NP (PS-DBM)	2	2	2	2	8	80	box	640.00
	Filing Cabinet	NP (PS-DBM)	1	0	0	0	1	8000	unit	8,000.00
	Push Pins	NP (PS-DBM)	1	0	1	0	2	100	box	200.00
	Corrugated Box for Files	NP (PS-DBM)	0	0	5	5	10	45	pc	450.00
	Tape, Measuring portable, fiber glass,100 mt	NP (PS-DBM)	0	0	0	0	0	1500	pc	1,500.00
								Sub-Total (Office Supplies)		**25,406.00**
B. Cottage and Facilities Supplies										
	Air Freshener	NP (PS-DBM)	1	1	1	1	4	120	cn	480.00
	Alcohol	NP (PS-DBM)	1	0	1	0	2	41	btl	82.00
	Coffee, 3 in 1	NP (PS-DBM)	1	1	1	1	4	180	pk	720.00
	Coffee Creamer, 200 grams	NP (PS-DBM)	1	1	1	1	4	90	pk	360.00
	Liquid soap	NP (PS-DBM)	1	1	1	1	4	50	btl	200.00
	Soap, 70 grams	NP (PS-DBM)	1	1	1	1	4	17	ea	68.00
	Sugar	NP (PS-DBM)	1	1	1	1	4	55	kl	220.00
	Trash bag	NP (PS-DBM)	1	1	1	1	4	110	roll	440.00
	Tissue Paper	NP (PS-DBM)	3	3	3	3	12	65	pk	780.00
	Extension Cord	NP (PS-DBM)	0	0	0	0	1	500	set	500.00
	Purified Drinking Water, 5 gallons	NP (PS-DBM)	1	1	1	1	4	20	jug	80.00
								Sub-Total (Cottage and Facilities Supplies)		**3,930.00**
C. First Aid and Safety Supplies										
	BAND AID	NP (PS-DBM)	1	1	1	1	4	30	box	120.00
	IBUPROFEN	NP (PS-DBM)	6	6	6	6	24	15	tab	360.00
	MEFENAMIC ACID	NP (PS-DBM)	5	5	5	5	20	5	tab	100.00
	LOPERAMIDE	NP (PS-DBM)	2	2	2	2	8	10	tab	80.00
	ASCORBIC ACID	NP (PS-DBM)	1	1	1	1	4	150	btl	600.00
	HYDROGEN PEROXIDE	NP (PS-DBM)	1	0	0	0	1	80	btl	80.00
	COTTON BALLS	NP (PS-DBM)	1	0	1	0	2	60	pk	120.00
	MULTIVITAMINS	NP (PS-DBM)	1	1	1	1	4	100	btl	400.00
	PARACETAMOL (tablet)	NP (PS-DBM)	6	6	6	6	24	5	tab	120.00
	PARACETAMOL (capsule)	NP (PS-DBM)	6	6	6	6	24	11	cpsl	264.00
								Sub-Total (First Aid and Safety Supplies)		**2,244.00**
D. ICT Supplies										
	Printer Ink, Cartridge, HP 96 (colored)	NP (PS-DBM)	3	2	3	2	10	1700	ea	17,000.00
	Printer Ink, Cartridge, HP 97 (black)	NP (PS-DBM)	4	4	4	4	16	1800	ea	28,800.00
	USB 8 GB	NP (PS-DBM)	1	0	0	0	1	700	unit	700.00
								Sub-Total (ICT Supplies)		**46,500.00**

E. Contingencies and Emergency Purchases									2,342.40
								TOTAL BUDGET FOR SUPPLIES AND MATERIAL	80,422.40